

# Derby Adult Learning Service

## Learner Newsletter

### Welcome



Cllr Sarah Russell

Welcome to the second learner newsletter in this academic year. I believe that you are never too old to take on a new challenge and we want to keep you up to date with the opportunities that are available to you here in Derby.

Adult learning is not only a great way to move forward in your career, but it can also improve your health and wellbeing. Whether you are interested in gaining new skills, changing profession or simply meeting new people, we could have a course that would be perfect for you or a member of your family.

Given the challenging financial situation of the Council, I am delighted that we are able to continue to offer adult learning courses in the city. I have seen first-hand the transformative effect adult education can have on the lives of Derby people and remain fully committed to supporting this vital service.

We are enormously proud of our adult learners and their achievements – we hope that our regular newsletter can inspire you or someone you know to carry on learning.

### Learner Numbers

In 2016/17 we had 6218 learners on our courses.

- 3433 on community learning courses (these are our leisure, non-accredited courses)
- 2655 on skills courses (our accredited courses)
- 130 Apprenticeships

We aim to have even more learners in 2018.

So far in 2017/18 we have 4107 learners on our courses.

- 2218 on Community Learning courses
- 1773 on Skills courses
- 116 on Apprenticeships

If you have any suggestions about new courses you would like us to offer, please let us know.

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meet

enjoy

learn

achieve



Derby City Council

## Welcome from the Head of Service

Welcome to our Spring Term newsletter which is packed with information about the wide range of courses we offer and opportunities for you to tell us what you think about the Adult Learning Service.

Last year 93% of you told us that you would recommend us to a friend. This year we want even more of you to rate our service highly, so please find out how you can help celebrate the great experiences you've had (see pages 14 and 15).

We are increasing our focus on digital skills this year, in recognition of the need for good computer skills in most walks of life (claiming benefits, searching and applying for jobs, taxing your car, shopping, finding a new flat or house, applying for a school place). If you want to improve your digital skills, we have a range of ICT course for all abilities (page 12). We are also asking you to complete our 'Digital Survey' to find out more about how we can help you to develop your digital skills, so please take part (page 12).

Finally, we are looking at increasing the range of courses we offer, so if you have some suggestions, please let us know.

I hope you enjoy this newsletter and your course. If you have any suggestions for the next newsletter or any good news stories to share, please get in touch.

Best wishes

Debbie Watson



## Examination Timetable

### Important reminder for learners taking GCSE Examinations in May/June 2018

Please ensure you have noted down the dates of your examinations in your diaries and you bring **photographic identification** with you, to each exam session. If you do not possess any form of photographic identification, please contact the Examinations Officer (charlotte.morgan@derbyals.org or 01332 717925) to discuss alternative forms of ID.

Please also familiarise yourself and take some time to read 'Information for Candidates – Written Exams 2017-18', which can be found via the following link: <http://www.jcq.org.uk/exams-office/information-for-candidates-documents>

Good luck in your examinations!

SUBJECT	DATE	ARRIVAL TIME	VENUE	PAPER	DURATION
Italian GCSE (Listening & Reading) Wednesday morning	23 May	9am	Rycote Centre - Hall	Listening – 46301 Foundation Listening – 46301 Higher Reading – 46302 Foundation Reading – 46302 Higher	35 minutes 45 minutes 30 minutes 50 minutes
Maths GCSE (1) Thursday morning	24 May	9am	Rycote Centre - Hall	Written (non – calculator) - 8300/1 Foundation Written (non – calculator) - 8300/1 Higher	1 hour 30 minutes 1 hour 30 minutes
English Language GCSE (1) Tuesday morning	5 June	9am	Rycote Centre – Hall	Explorations in creative reading and writing - 8700/1	1 hour 45 minutes
Maths GCSE (2) Thursday morning	7 June	9am	Rycote Centre – Hall	Written (calculator) - 8300/2 Foundation Written (calculator) - 8300/2 Higher	1 hour 30 minutes 1 hour 30 minutes
English Language GCSE (2) Friday morning	8 June	9am	Rycote Centre – Hall	Writers' viewpoints and perspectives - 8700/2	1 hour 45 minutes
Maths GCSE (3) Tuesday morning	12 June	9am	Rycote Centre – Hall	Written (calculator) - 8300/3 Foundation Written (calculator) - 8300/3 Higher	1 hour 30 minutes 1 hour 30 minutes

## Examination Timetable

### Counselling Examinations Timetable

Please ensure you have noted down the dates of your examinations in your diaries and you bring **photographic identification** with you. If you do not possess any form of photographic identification, please contact the Examinations Officer ([charlotte.morgan@derbyals.org](mailto:charlotte.morgan@derbyals.org) or 01332 717925) to discuss alternative forms of ID.

Please also familiarise yourself and take some time to read 'Information for Candidates – Written Exams 2017-18', which can be found via the following link: <http://www.jcq.org.uk/exams-office/information-for-candidates-documents>.

Good luck in your examinations!

SUBJECT	TUTOR	DATE	ARRIVAL TIME	VENUE	PAPER	DURATION
Counselling Level 2 – Monday evening	Lynne Learmonth	2 July	5.45pm	Derby Moor Community Sports College	Level 2 Certificate in Counselling Skills - CSK-L2	1 hour 40 minutes
Counselling Level 2 – Tuesday evening	Hazel Green	3 July	5.45pm	Landau Forte College	Level 2 Certificate in Counselling Skills - CSK-L2	1 hour 40 minutes
Counselling Level 3 – Wednesday evening	Marvet Simpson	2 May	5.45pm	Village Learning Centre	Level 3 Certificate in Counselling Studies - CST-L3	2 hours
Counselling Level 3 – Thursday evening	Marvet Simpson	3 May	5.45pm	Village Learning Centre	Level 3 Certificate in Counselling Studies - CST-L3	2 hours
Counselling Level 2 – Friday morning	Lynne Learmonth	6 July	9.15am	Rycote Centre	Level 2 Certificate in Counselling Skills - CSK-L2	1 hour 40 minutes

### IMPORTANT REMINDER - Key Change to Functional Skills Exams

As published in the previous newsletter, there is now a requirement for candidates to pay for resitting Functional Skills exams (Maths, English and ICT). This will include anyone who does not arrive for their first exam - in these instances you must pay for the second and any subsequent exams. The fees must be paid 21 days prior to the exam. The costs are as follows:

#### SUBJECT and LEVEL COST (£)

- English Reading (Level 1 and 2) £8.00
- English Writing (Level 1 and 2) £8.00
- ICT (Level 1 and 2) £16.00
- Maths (Level 1 and 2) £16.00

**Please Note:** Prices shown are set by the awarding body, City and Guilds, and are subject to change.

## Looking for work?

If you are looking for a new job or to get back to work, we can help.

Our careers@derby team is here to give you individual advice and guidance. You can book an appointment at any of the adult learning centres. Advisers will be visiting our centres on a weekly basis. Or you can visit at The Space@Connexions, Curzon Street, Derby.

**This is a free service.**

For more information, call 01332 643912 or ask at any of our centre reception desks.

You can join one of our work clubs, where you will have free access to computers and telephones as well as support to update your CV. The careers@derby team can give you advice about the latest vacancies, tips on creating, or updating a CV, on-line job searching, preparation for interviews, advice on volunteering, further learning and how to find the right job for you.

Derby Multicultural Centre work club meets on Thursdays from 3.15pm – 5pm.

Allenton Work Club meets at Allen Park Centre from 10am – 3pm on Mondays (preference is given to Allenton residents, but others are welcome).

Our employment opportunities noticeboards at our main centres will give you lots of useful information about applying for jobs and current vacancies. You can also use the computers in the break out areas to do job search and applications.

## Volunteering with Derby Adult Learning Service

Volunteers support learners in our classes on both a one to one basis (Learning Partners) and also in group situations. Volunteers play a vital role in supporting both learners and tutors and their help has always been greatly appreciated.

Volunteers work in a variety of classes including maths, English, IT, British Sign Language, Pottery and Mixed Crafts to name a few. Their time and support makes a huge difference to our learners, some of which would not attend a class without their help.

Volunteering is a really good way to develop new skills and can be a good step into work. If you are interested in becoming a volunteer or would like more information please contact Pat Ward, Learner Support Organiser on 01332 642308 or pat.ward@derbyals.org.

## Apprenticeships and Traineeships

**Are you looking for a high quality Derby City Council Apprenticeship?**

**Do you know anyone who may benefit from an Apprenticeship?**

**If so, call our Learner Helpline now on 01332 717900**

Derby City Council has a variety of vacancies to start this year.

These are Level 2 and Level 3 apprenticeships lasting 12 months to 2 years.

You can earn while you learn, develop your skills and gain formal qualifications.

### **Why join Derby City Council as an apprentice?**

Improve your job prospects – many of our apprentices have gone on to successful employment with Derby City Council.

- Receive the current rate of pay for our apprenticeships which is from £129.50 per week, paid monthly (current at May 2017)
- 37 hours per week, Monday to Friday
- 26 days' holiday and all bank holidays per year
- Gain a variety of experience in one of our teams
- Work towards recognised qualifications
- Gain valuable skills, learning from experienced staff
- Help and support from your manager, training provider and other staff throughout your contract.

Examples of the type of apprenticeships include:

- Business Administration
- Customer Service (Operational Delivery)
- Accounting
- IT
- Teaching Assistant
- And other job roles, depending on vacancies.

### **Are there any requirements?**

These may vary depending on the vacancy. You will usually need:

- English and Maths Grade 4 or A-C or equivalent. IT skills are also useful
- Committed and enthusiastic about working for Derby City Council and gaining qualifications
- Good communication skills
- Team worker
- Customer focused.

You can register and apply for our City Council vacancies on [www.gov.uk/apply-apprenticeship](http://www.gov.uk/apply-apprenticeship).

For more information contact the Apprenticeship team on 01332 717922 or email [apprenticeships@derbyals.org](mailto:apprenticeships@derbyals.org).

## A few reminders

### Wi-fi

Please note, although we try to offer internet access to all of our learners, it may not be possible to access personal Wi-Fi connections at the following centres - Landau Forte College, Littleover Community School and Derby Moor Community School.

### Remedial Building Work – Rycote Centre

A lot of remedial work has been completed at the Rycote Centre over the last term. Some of the necessary Health and Safety work will be finalised over the coming term, we apologise for any inconvenience this may cause, rest assured we will try to keep disruption to a minimum.

Some of the works already completed include:-

- an improvement to the fire doors
- a secure intercom front door system
- the installation of bicycle racks
- the marking out of parking spaces
- the marking out of the fire evacuation area.

### Benefit Evidence

It is very important that your benefit evidence is given to staff at enrolment for every course, or by the first class at the latest, for you to be eligible for any fee discounts. Failure to show the evidence on time, will result in you being asked to pay for the course in full, or asked to leave the course.

### Fees

Please be aware that each new course you attend requires an enrolment and payment, **prior** to the start of the course, or on the first day of the course at the latest. This applies to all courses including those courses that are continuation and progression sessions. Any learner within a class who has not enrolled or paid, without prior arrangement, may be asked to leave the course.

## Family Festivities at Markeaton Park

Visitors to the Christmas event at Markeaton Park made self-portraits to add to a textile tree depicting the seasons in the park. The banner will be displayed in the Community Room in Markeaton Park and has been dedicated to Jeannette Williamson who always had a lovely smile and time for everyone.



## Visit our Cafe

Have you visited our five star food hygiene rated Rye Café? Come and see our learners in action!

The Rye Café is open Tuesdays, Wednesdays and Thursdays during term times for morning break and lunch (12 noon - 1pm). As well as having the highest possible food hygiene rating, we only serve freshly produced food, cooked on site and have some of the lowest prices you will find anywhere.

- Hot dish of the day £2.50
- Jacket potato with fillings and help yourself salad £2.50
- Toasted sandwich and help yourself salad £2.50
- Puddings and cakes
- Freshly brewed filter coffee 50p
- Tea and coffee 30p

The Rye Café is open to everyone, so why not bring along your friends or family for a delicious meal.

### **Come and visit the RyeCafe**

At the Rycote Centre, Parker Street, Derby  
DE1 3HF

Freshly cooked meals and snacks

**1 FREE DRINK**

with this voucher



## BSL - Bridging The Gap Between Level 1 and Level 2

**Did you learn British Sign Language? Passed Level 1?  
Would like to keep practicing your skills and learn new ones?  
Would you like to get ready to move onto Level 2 BSL?**

Come and join us for informal learning and practise sessions at the Village Learning Centre on Wednesday evenings from 6.30pm till 8.30pm for 15 weeks starting on Wednesday 28 February.



## Entry Level 3 British Sign Language

**Sally Petch – DALs BSL Curriculum Organiser** – is very pleased to announce that all learners on the iBSL Entry Level British Sign Language courses last term have passed all of their exams. Some have now transferred onto Level 1 with classes starting soon.

If you are interested in doing Entry Level British Sign Language there are two new courses starting after Easter.

- Derby Multicultural Centre on Tuesday evenings
- Littleover Community School on Wednesday evenings.

If you would like more information or to enrol please contact the Learner Helpline on 01332 717900 or email them on [enquiries@derbyals.org](mailto:enquiries@derbyals.org).

## Safeguarding and Prevent

Derby Adult Learning Service (DALs) recognises that the welfare and safety of every learner and every visitor to any of its centres is paramount and takes seriously its responsibility to safeguard and promote the welfare and safety of learners, visitors and staff.

Any concern relating to safety or about the presence of radicalisation and/or extremism within any DALs centre will be addressed appropriately and without delay.

Should you notice anything that causes you concern, please tell your tutor or a member of staff.

If you need help and support for yourself because you feel unsafe in any way, don't hesitate to tell your tutor or a member of staff, even when this is not something directly linked to your course.

If you feel unsure about what to do, contact our Designated Safeguarding Officer Debbie Watson  
Email: [Debbie.watson@derbyals.org](mailto:Debbie.watson@derbyals.org) Tel: 01332 642304

## Welcome to our service Jamie

Jamie Thrasivoulou is a writer, performance poet and educator. His work has been widely published in zines, journals and anthologies and his work has appeared on BBC Radio 5 Live and BBC Introducing. Jamie's debut collection 'The Best of a Bad Situation' was released through Silhouette Press in 2017. He teaches creative writing and poetry classes in all manner of settings ranging from primary schools to Prisons and pupil referral units. He is currently the writer-in-residence at HMP Foston Hall and is studying part-time for an MA in Creative Writing at The University of Birmingham.

Jamie Thrasivoulou and Liam McBride (guitar, banjo and ukulele tutor) will be working together with the homeless residents of Milestone House as part of the fourth year of the Green Lane Regeneration Project. We will collect the residents 'life stories' through music and writing.



## Health and Social Care

### Have you thought about a career in Health and Social Care?

Health and Social Care is the second largest employment sector in Derbyshire with skills shortages in many areas especially for skilled care workers.

Care workers carry out a variety of roles working with a range of different clients, including older adults, people with disabilities and learning difficulties and people experiencing mental ill health.

Training as a care worker may be a stepping stone to higher education, management or healthcare roles.

A good place to start a career in Care is with the Level 2 Certificate in Preparing to Work in Adult Social Care.

On this course you will learn the key things you need to know to work in a care setting including:

- an introduction to the duty of care
- the role of the social care worker
- person-centred approaches in adult social care settings
- health and safety in social care settings
- how to handle information in social care settings.

The course takes place at Village Learning Centre, Browning Street, Derby  
Mondays and Thursdays 9:30am till 12pm and 12.45pm till 3.15pm for 12 weeks starting  
Monday 5 February 2018.



CC - <https://www.tmc.ac.uk/courses/health-and-social-care-0> - Manchester college

## New ICT courses

**New Windows 10** course at Rycote starting 28 February 2018 at 10am. This two hour course will run for three weeks and cover the basics and new features of using Windows 10.

**New ECDL course** at Rycote starts on 22 January 2018 at 1pm. This is a 2.5 hour per week course, and runs on Mondays through to July.

This flexible ICT course covers Word, Excel, PowerPoint, databases and more!

We have a new **Digi Skills** course on Tuesday's and Wednesday's from 1pm till 4.15pm at the Village Learning Centre starting on Tuesday 30 January.

**Maths and English week will be available for learners at our centres. More information coming soon!**

**How to use Padlet as a study aid - How to use Padlet (a free app) as a study aid - collect and manage your notes and web resources** - Thursday 15 February 2018 from 4pm till 5pm at the Rycote Centre, DE1 3HF.



Please ask our staff for more details for any of these courses.

## Digital Survey

The Student Digital Experience Tracker is a new national survey to find out more about how learners use digital technologies and how this affects your learning overall. Derby Adult Learning have chosen to use the tracker because we know digital issues are important to you. The tracker will allow us to:

- find out how you would like digital technologies to be used in learning and teaching
- understand how you use our digital environment and services and how we could improve them
- target resources towards the issues that matter to you
- get you talking about digital issues and developing your digital skills.

The survey should not take long to complete – please take this opportunity to let us know what you think by logging on using the following website page: <https://tracker.onlinesurveys.ac.uk/derby-adult-learning-service-acl-student-digital-experien>.

Please ask a member of staff for further information.

**Scan with your smartphone to visit our digital survey.**



## Language and Culture

Language is a product of the thoughts and behaviour of a society, yet the notion of an inherent relationship between language and culture is often a surprise to language learners in the beginning stages of their journey. Learning about other cultures can be complex, interesting, often challenging, and absolutely central to the acquisition of linguistic (and cultural) competency.

With this in mind, DALs language tutors organise various activities and sessions each year with and for our learners.

A learner attending the Spanish Cinema session last month said: *“Really enjoyed the film, the discussion and the language activities around it. I feel I know more about the impact of the Spanish civil war has had in Spanish society to this day. I wonder if Pedro Almodovar’s films would have been the same without the post-war and post-dictatorship repression that seems to have fuel his passion”.*

More Language and Culture sessions will take place this year. Whether you are learning a language or you are just interested in a bit of culture, all welcome!

*Tzitzí Sánchez*  
*Spanish Tutor*



Peruvian ladies dancing Saya. Lima, Perú

## ‘Nos Weekends’ Back Story

A group of adults learning French in Derby have recently returned for making a film with French partners in the small French market town of Mauriac. The link started two years ago with an online project to share information by video between classes in Derby and Mauriac. The contact continued and this year’s project to collaborate in writing and performing the film took place independently but offering useful enrichment to DALs learners.

The film starts as 10 friends meet to discuss their plans for the weekend. The learners then took up the scrip writing from their own scenes resulting in a two million pound win at Roulette at Monte Carlo, a haunted windmill visit, a police incident on a train and a helicopter mountain rescue. The projects’ French partner video team came up trumps with special effects and the film had a simultaneous World Premier in Derbyshire and France on 14 January.

The film, which is called ‘Nos Weekends’ carries a dedication to Jeannette Williamson who provided tremendous support and encouragement to the enriching extension activities which grow from DALs classes.

<https://vimeo.com/251711371>



## Learner Satisfaction Survey

There is still time to provide your views on the service you receive from us. Access to the short survey is available online 24 hours a day 7 days per week until 4 May 2018. Your tutor will be able to provide you with your unique reference number for you to take part.

[www.ipsos-mori.com/learnersatisfaction](http://www.ipsos-mori.com/learnersatisfaction)

The National FE Choices survey is carried out each year and provides comparable information to help learners and employers make informed choices about education and training. We are proud to say that in 2017, 93.1% of our learners said that they would recommend us to friends or family.



**Take the Learner Satisfaction Survey today!**

Help prospective learners make an informed decision on where to study.

Complete the survey online:  
[www.ipsos-mori.com/learnersatisfaction](http://www.ipsos-mori.com/learnersatisfaction)

You will need our code number:

10001918



## Give Us Your Feedback

We are constantly looking for ways of improving the quality of the service we provide to you. In order for us to do this, we would value your thoughts and opinions.

**Therefore, we would like to invite you to a 'Drop in Focus group', at the Rycote Centre, Parker Street, Derby, DE1 3HF on Tuesday 13 February from 9am till 12 noon and 12.30pm till 3.30pm.**

### Learner Satisfaction Survey results

Thank you to all who contributed in completing the survey – we had a total of 778 responses with a fantastic 93.1% stating that they would recommend DALs to friends and family, with DALs scores above the National results.

Learners have told us that:

- my tutor was able to give constructive feedback during the course and observations, which helped me to develop my skills. The course helped me to gain more confidence which helped in my workplace
- the course content is sometimes intense but it is very informative and we have a brilliant teacher to support us

- I would thoroughly recommend the classes to anyone. Being in a class definitely helped me, I felt supported and it was great to have a network of other learners to share ideas with. The tutor was fantastic and the course has really helped me in my role
- I have enjoyed learning, which has been challenging at times but alongside the challenges there is a great sense of achievement
- the class is very friendly and staff at the centre had been very helpful as they had looked into what classes were available and found one that was close to home
- the tutor is patient and thorough, if you can't quite master at first she changes the method allowing you to find your own technique without any criticism – craft class.

If you would like to have your views heard, but are not able to attend the sessions above, please contact **Carole Zajciw** on **01332 717900** or by email **carole.zajciw@derbyals.org** to arrange an alternative method of providing your valued feedback.

Attending class has meant that I am meeting different people which I enjoy very much

The centre is really nice, there are lots of different people in the centre and everyone is made to feel welcome.

The course has benefitted me more than I realised it would as it has taught me a lot about Derby that I didn't know

The course has helped in everyday basic maths and that I now feel it is much easier to work out discounts in shops



## Careers@derby

Did you know that there are now even more ways that you can get help from the careers@derby team to move on in your career?

Whether you are looking to get back into a job, hoping to start work after a break, or looking for a career change there are lots of ways we can help.

- book a face to face appointment in any DALs centre, just ask at reception
- visit one of the Work Clubs on Monday at Allen Park or Thursday afternoon at the Derby Multicultural Centre
- start a DiGi Skills course, these take place fortnightly at the Village Learning Centre
- get some tips on interviews and take part in a mock interview, fortnightly at the space@connexions
- get an up to date CV by attending a one off workshop or getting some one to one help, if you are not sure where to start.

Here's what one of our previous learners had to say about the help she received.

"I met with Chris Walker in September 2017 at Allen Park I explained how I was lacking confidence and needed support to find work. Chris listened and suggested a 1:1 interview to talk properly. I met with Chris on the agreed date and we had a thorough discussion. I learned that it was important to apply for jobs that are right for me, and suitable with regards to what I want. This was very good advice as I feel in desperation I could have made the error of applying for unsuitable roles.

I would make use of the job club at Allenton regularly and soon got an interview for a role. I was very nervous and Chris agreed another session to help prepare me for the interview. I was told the kind of questions to expect and how to respond. I learned the importance of explaining my experience on a task and saying how I did it and what the outcome was. I attended the interview fully prepared and was successful and offered the post.

I feel this was all thanks to Chris as he prepared me and gave me the confidence that I needed. Without this support I would not have been empowered to do so well. I am very grateful to Chris and will not forget his help ever. "



## Talk English

**Award winning Talk English project in Derby.**

**Phase 2 of the Talk English Project is in its final stages in Derby.**

The Award winning Talk English project was pioneered by Manchester Adult Education Service. The project has won several prestigious awards including the Volunteer of the Year (group) Award at Manchester Be Proud Awards, the British Council's prestigious EL Ton's Award in Local Innovation and most recently the 2017 President's award at the recent Festival of Learning event.

We are pleased to report that we have successfully engaged with 129 learners across Talk English Courses and Activities which means we have surpassed the targets set by the government funding bodies.

The main purpose of the Talk English Project has been to engage and support individuals to improve their English language skills, encourage them to get more involved in their community and enable them to independently access local services.

The target group for this provision must have:

- have little or no English language skills (Pre-entry - Entry 1 ESOL)
- be isolated due to their lack of English
- be unable to engage with their child(ren)'s education
- not be in employment or education
- be aged 19 and over.

In addition to this, the project offered a variety of informal learning sessions, which included:

- a weekly Talk English Café based at the Derby Multicultural Centre
- monthly social evenings held at The Wilkins Centre

We have further planned

- Spring Walk And Talk – around Normanton Park, Darley Park, Markeaton Park, Riverside Walk.

The success of this phase of the project is largely due to the amazing volunteers we have had working with us and the partner organisations which have included, Beckett Primary School, Firs Estate Primary School, Vineyard Church, Church Street Community Centre, Job search and Mentoring Service and Jamia Mosque.

We are waiting news on whether the project will be extended and will keep you informed, if we were to continue then we would be very interested in hearing from anyone wishing to volunteer on this prestigious project or of any organisations interested in hosting Talk English courses or activities.

Volunteers will receive 15 hours of teacher training and a mentor during their work with the project, anyone who may be interested can contact the project co-ordinator Peter Bell on 01332 717940 [peter.bell@derbyals.org](mailto:peter.bell@derbyals.org) or the Learner Helpline on 01332 717900.

You can also visit the Talk English website [www.talk-english.co.uk/derby](http://www.talk-english.co.uk/derby) for more information.

## DerbyLearn

[www.derbylearn.net](http://www.derbylearn.net)

### What is DerbyLearn?

DerbyLearn is a website that has lots of information to support you as a learner. DerbyLearn is part of your course when learning with us. It is free to use.

There are general areas for all learners that contain information about studying with us, keeping you safe on the internet and much more. This is in an area called "Information for all learners."

Your tutor will tell you about their area for your course. This may include additional information to enhance your classroom learning. It may contain homework and for some courses, it may be where you store your coursework as part of a qualification.

### Where do I start with DerbyLearn?

Once you have created an account and confirmed it through your email address, you will be able to log into DerbyLearn.

There is an area called the 'Learner Hub – getting started with DALs' - once you have logged into DerbyLearn, there is a link to this area from the top of the first page. You may be asked to enrol to allow you to look at what is in this section.

If you have any questions or queries about DerbyLearn, please email [enquiries@derbyals.org](mailto:enquiries@derbyals.org) or telephone 01332 717900.



*The Platform for success.*

## Promotional work

We are always promoting the benefits of Adult Learning. Can you help us too? Below is a picture of three members of staff promoting DALs at Markeaton Park in December. If you can help us, contact our Learner Helpline on 01332 717900 and tell us how! Thank you!



## Do you live in Allenton?

### Do you live in the Allenton Big Local area?

Did you know that Allenton Big Local is offering a bursary of up to £500 to eligible residents to pay for course fees?

Those with childcare or caring responsibilities can also apply for up to £500 towards the cost of childcare or care for an adult dependent during the course.

For more information, go to [www.biglocalallenton.co.uk/funding/bursary](http://www.biglocalallenton.co.uk/funding/bursary)



## Do you want to use your own equipment in classes?

Did you know you can use your own equipment in our classes? We always try to provide technology in our classrooms but we realise there may be times when you want to bring your own.

We provide access to free learner Wi-Fi in our main learning centres. You will need to sign into this and agree to the terms and conditions in order to use it. The password is located on noticeboards in the centres where it is available. You can ask your tutor for the code too.

We have a **Bring Your Own Device** policy to ensure equipment is used appropriately in class.

Please visit the Learner Hub on DerbyLearn [www.derbylearn.net](http://www.derbylearn.net) where you will find the policy, or ask your tutor to provide a copy.

Please note:

- you should not electronically record anything without specific agreement of your tutor and other learners in your class
- we cannot offer support for your own equipment.



## Derby Adult Learning Service | Learner Newsletter

For the most up-to-date information please visit our website  
[www.adult-learning-derby.org.uk](http://www.adult-learning-derby.org.uk).

Scan with your smartphone to visit  
our website:



### Please send us your articles

If you would like to contribute to the next issue of the Learner Newsletter, please send your articles to [enquiries@derbyals.org](mailto:enquiries@derbyals.org)

**We can give you this information in other ways, styles or languages that will help you to access it.**

**Please contact us on 01332 717900**

**[enquiries@derbyals.org](mailto:enquiries@derbyals.org)**

**Typetalk 18002 01332 706846**

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