

Derby Adult Learning Service

Learning Opportunities for Adults

ADULT LEARNING COURSES



September - December 2018



Version 2: July 2018

meet

enjoy

learn

achieve

www.adult-learning-derby.org.uk
Learner Helpline 01332 717900
enquiries@derbyals.org
Follow us on Twitter @dalsderby



Derby City Council

Welcome

Welcome to the adult learning programme for 2018/19. There is a wide range of courses available including our programme of health and well-being courses which recognise the importance of mental health.

The adult learning service provides high quality teaching and learning for a wide range of learners, so I am confident that with the support of your tutors and other staff you will be successful in achieving your learning goals. Our aim is for you to meet new people, enjoy your learning experience, gain confidence, learn new skills and go on to further success.

Derby City Council supports lifelong learning and is committed to raising achievement and skills and providing learning opportunities for all Derby residents.

I look forward to hearing about your future successes.



Councillor Evonne Williams
Lead Member Children and
Young People

Welcome to the Autumn Term to all new and existing learners. Whether you want to improve your English, brush up on your maths, expand your IT skills or explore your creative side, we have a varied programme on offer. Courses get filled quickly, so make sure you book your place as early as possible.

If you can't find what you're looking for, please give our Learner Helpline a call; our friendly and knowledgeable staff are there to help. You may also have some suggestions for courses that you would like to see in our programme or ideas about how we can improve; if so, please let us know. We are always keen to hear from our learners.

Finally, I look forward to seeing you and wish you great success in whatever course you choose to do.



Debbie Watson
Head Of Service

FOLLOW US!
@dalsderby



Join our mailing list!
Email
enquiries@derbyals.org

Scan with your phone
to visit our website!



Visit our website for more information www.adult-learning-derby.org.uk

How To Join a Course

You can join any course at any centre! There are several ways to join a course. Places are allocated on a first-come first-served basis and many courses are free (conditions apply).

In Person

- **Derby Multicultural Centre, Dairyhouse Road, Derby DE23 8HN**
 - Monday to Friday 9am - 4pm
 - Monday and Tuesday 6pm - 8.30pm (term time only)
 - Saturday 9.30am - 12noon (term time only)
- **Rycote Centre, Parker Street, Derby DE1 3HF**
 - Monday to Friday 9am - 4pm
 - Monday and Thursday 6pm - 8.30pm (term time only)
- **Village Learning Centre, Browning Street, Derby DE23 8DN**
 - Monday to Friday 9am - 4pm
 - Wednesday and Thursday 6pm - 8.30pm (term time only)
 - Saturday 9.30am - 12noon (term time only)

Monday to Wednesday **9am - 4pm**

- **Allen Park Centre, Allen Street, Allenton, Derby DE24 9DE**

By Telephone

Call our Learner Helpline on **01332 717900** between 9am and 5pm Monday to Thursday and between 9am and 4pm on Friday.

Online

Visit www.adult-learning-derby.org.uk and course numbers shown in **red** are available to buy online.

Payment

The following payment methods are available: credit card, debit card or cash.

Please note: courses listed in this brochure are only available to those aged 19 and over on 31 August 2018.

Registration or examination fees are not included in the course fees advertised in this brochure (except LX courses).

Some of our accredited courses need a pre-course assessment, advice and guidance. These courses are identified with *

Contact our Learner Helpline for more information or to enrol
01332 717900 or email enquiries@derbyals.org

Centres

Allen Park Centre

Allen Street, Allenton, Derby, DE24 9DE
Tel: 01332 642300

Derby Multicultural Centre

Dairyhouse Road, Derby, DE23 8HN
Tel: 01332 717940

Derby Moor Academy

Moorway Lane, Littleover, Derby, DE23 2FS
Tel: 01332 642300 (9am - 4pm)

Please note: we are unable to take any payments at this venue

Kedleston Road Training Centre

184 Kedleston Road, Derby, DE22 1GT
Tel: 01332 717930

Please note: we are unable to take any payments at this venue

Landau Forte College

Fox Street, Derby, DE1 2LF
Tel: 01332 349106 (Tues eve 6pm - 9pm term time only)
or 717940

Littleover Community School

Pastures Hill, Littleover, Derby, DE23 4BZ
Tel: 01332 518975 (Wed eve 6pm - 9pm term time only)
or 711371

Please note: we are unable to take any payments at this venue

Rycote Centre

Parker Street, Derby, DE1 3HF
Tel: 01332 717930

Village Learning Centre

Browning Street, Derby, DE23 8DN
Tel: 01332 711371



The Learner Helpline **01332 717900** can provide details of access to all our buildings.

Family Learning

Would you like to support your child's learning and find out more about what they learn at school? The exciting Family Learning programme is a fun and friendly way to help give your child a good start and a great place to begin to develop your own skills.

Our courses are generally free (some criteria apply) and take place in schools and children's centres across the city. They help to develop children's maths, English and language skills and support adult family members to improve their own skills and progress onto other adult learning courses.

All courses are practical, fun and informative and open to parents, grandparents, guardians and carers. We also offer short parenting courses to help you understand and manage children's behaviour. Some courses are supported by a crèche.

Courses we have offered:

- Parenting
- Healthy eating on a budget
- Number fun and managing your money
- New to English
- English and maths through arts and crafts
- Story Sacks
- Interview skills

Find out about a class near you by calling our **Learner Helpline** on **01332 717900**. We may be able to run a course at your child's school. Ask the school to contact us at enquiries@derbyals.org

Visit our website for more information www.adult-learning-derby.org.uk

Arts

Award in Creative Skills

Village Learning Centre, Browning Street, Derby, DE23 8DN

This course is ideal for people who have an interest in craft but have little experience. On the course you will experiment with a range of craft methods and materials and find out about how different materials and techniques can be used. You will learn how to carry out a craft project from start to finish. This will include researching, planning, completing and reflecting on your chosen project. Each learner will plan and carry out an individual project of their own design supported by the tutor. In addition, you will learn how to use a sketchbook and/or journal to develop your ideas and thoughts.

Time: 1pm till 3pm
Starts: Monday 10 September 2018 for 23 weeks
Cost: £184 (subject to fee remission) plus exam fee
Course number: LRLV I10080



Creative Writing

Landau Forte College, Fox Street, Derby, DE1 2LF

This will be a very hands-on course with lots of writing exercises lead by acclaimed writer, poet, and lyricist Jamie Thrasivoulou. This course will be useful for both beginners and experienced writers' covering poetry, fictional and life writing and show how the 3-disciplines interlink.

Time: 7pm till 9pm
Starts: Tuesday 11 September 2018 for 10 weeks
Cost: £100 (subject to fee remission)
Course number: **CGLN L20102**

Guitar and Ukulele

Rycote Centre, Parker Street, Derby, DE1 3HF

Interested in learning to play either guitar or ukulele? Whether you're a total beginner or have been playing a while but looking to improve, these sessions are for you. Song based learning that ties in the technique and the theory. Learn at your own pace with material tailored to your own tastes and interest. Please bring your own instrument.

Time: 3.45pm till 5.45pm
Starts: Thursday 13 September 2018 for 10 weeks
Cost: £140 (subject to fee remission)
Course number: **CSLR I40206**

**Contact our Learner Helpline for more information or to enrol
01332 717900 or email enquiries@derbyals.org**

Arts

Guitar for Beginners

Derby Moor Academy, Moorway Lane, Derby, DE23 2FS

If you've never played guitar, or have just learned a couple of chords, these sessions are for you. Song based learning that ties in the technique and the theory. Learn at your own pace with material tailored to your own tastes and interest. Please bring your own instrument.

Time: 6.15pm till 8.15pm
Starts: Monday 10 September 2018 for 10 weeks
Cost: £140 (subject to fee remission)
Course number: **CSLM I10032**

Guitar for Improvers

Littleover Community School, Pastures Hill, Littleover, Derby, DE23 4BZ

If you can strum a few songs and play a few licks already, these sessions are for you. Song based learning that ties in the technique and the theory. Learn at your own pace with material tailored to your own tastes and interest. Please bring your own instrument.

Time: 6.15pm till 8.15pm
Starts: Wednesday 12 September 2018 for 10 weeks
Cost: £140 (subject to fee remission)
Course number: **CSLL I30167**

Introduction to Using a Sewing Machine

It is a requirement before enrolling on any sewing classes that you attend this short, one week course. We will show you how to use our sewing machines and discuss with you the most appropriate class for you to join and the progression routes for your chosen area. This session is free.

Course number	Day	Start date	Start time	End time	Venue
CZLR I10045	Monday	10 September 2018	12.30pm	2.30pm	Rycote Centre
CZLR I10046	Monday	10 September 2018	2.45pm	4.45pm	Rycote Centre
CZLV I20118	Tuesday	11 September 2018	1pm	3pm	Village Learning Centre
CZLV I60275	Saturday	15 September 2018	10am	12noon	Village Learning Centre

Course numbers shown in **red** are available to buy online
www.adult-learning-derby.org.uk

Arts

Level 1 Award in Creative Sketchbooks

Rycote Centre, Parker Street, Derby, DE1 3HF

This City & Guilds Level One Creative Sketchbooks course will give you the opportunity to develop your understanding of what a sketchbook might be and how it can help feed your creativity. You will create a series of sketchbooks using colouring methods, sketching, printing, collage and stitching techniques based around six themes and the exploration of famous artists' work. You will learn how to reflect on your own work and how to explore your creativity.

Time: 9.30am till 12noon
Starts: Monday 10 September 2018 for 12 weeks
Cost: £120 (subject to fee remission) plus exam fee
Course number: LRLR I10076



Life Drawing - Mixed

Rycote Centre, Parker Street, Derby, DE1 3HF

You will learn diverse approaches to drawing and painting from the life model. You will learn how to depict the human form using a variety of mediums, you will learn about line, tone, form, volume, shape and colour, explore different styles and techniques, you will be encouraged to try new drawing and painting processes, you will be introduced to the work of many notable figurative artists and you will have the opportunity to practise and improve your skills.

Time: 10am till 12.30pm
Starts: Tuesday 11 September 2018 for 6 weeks
Cost: £105 (subject to fee remission)
Course number: **CSLR I20114**

Life Drawing for Improvers

Rycote Centre, Parker Street, Derby, DE1 3HF

You will build on your previous experience and working from the live model, you will create more advanced drawings, using pencils, charcoal and mixed media, combining classic and more contemporary techniques.

Time: 6.30pm till 9pm
Starts: Monday 10 September 2018 for 10 weeks
Cost: £175 (subject to fee remission)
Course number: **CSLR I10042**

Visit our website for more information www.adult-learning-derby.org.uk

Arts

Mixed Crafts

Village Learning Centre, Browning Street, Derby, DE23 8DN

These sessions are about being creative in a supportive, relaxing atmosphere, making new friends and being inspired to do more than you thought you could. We will work through a range of different craft projects over the term.

Time: 1pm till 3pm
Starts: Thursday 13 September 2018 for 10 weeks
Cost: £100 (subject to fee remission)
Course number: **CGLV I40200**

Painting and Drawing - Beginners / Intermediate

Village Learning Centre, Browning Street, Derby, DE23 8DN

You learn all about drawing:

- how to depict an object
- quality of line
- volume and form
- tonal values
- perspective
- drawing still lives and landscapes
- using different mediums
- colour theory
- composition.

Time: 1pm till 3pm
Starts: Wednesday 12 September 2018 for 10 weeks
Cost: £100 (subject to fee remission)
Course number: **CGLV I30158**

Painting and Drawing - Advanced

Village Learning Centre, Browning Street, Derby, DE23 8DN

You will work from life and from photographs to paint in different styles and mediums (pastels, acrylics, collage, ink, etc). You will learn how to create a painting, what makes a successful work, how to use colour, how to develop work from an initial found image or idea. You will learn about the work of notable artists and take inspiration from them. You will be encouraged and supported to work in your own individual style.

Time: 10am till 12noon
Starts: Wednesday 12 September 2018 for 10 weeks
Cost: £100 (subject to fee remission)
Course number: **CGLV I30157**

Course numbers shown in red are available to buy online
www.adult-learning-derby.org.uk

Arts

Portrait Painting

Rycote Centre, Parker Street, Derby, DE1 3HF

On this course you will paint the portrait of the sitter from life. You will use a variety of materials, pencils, pastels, acrylic and oils. You will learn about the anatomy and structure of the head and face, creating a likeness and more. You will have one to one advice from the tutor and a group discussion to help you improve and complete the work.

Time: 10am till 12.30pm
Starts: Tuesday 6 November 2018 for 6 weeks
Cost: £105 (subject to fee remission)
Course number: **CSLR I20351**

Pottery

You will learn basic hand building techniques, apply surface decorations and glazes and use the potters wheel. As your skills develop, you can apply them to your own creative ideas. This course runs for 10 weeks and costs £140. Subject to fee remission. Please note: There is a £10 additional materials fee.

Course number	Day	Start date	Start time	End time	Venue
CSLV I30164	Wednesday	12 September 2018	6.30pm	8.30pm	Village Learning Centre
CSLV I40203	Thursday	13 September 2018	10am	12noon	Village Learning Centre
CSLV I50247	Friday	14 September 2018	10am	12noon	Village Learning Centre

**“An opportunity to work independently
but with excellent, high quality advice and
support when needed!”
Pottery learner**

Visit our website for more information www.adult-learning-derby.org.uk

Arts

Silversmithing for Beginners

Landau Forte College, Fox Street, Derby, DE1 2LF

This short practical course is an opportunity for beginners to learn the basic skills of making jewellery whilst covering the workshop induction. Through making several items of jewellery including a silver ring, you will have the chance to see if this creative practice is something you would like to develop further. Please note: there is an additional £9 fee for the materials.

Time: 6.30pm till 9pm
Starts: Tuesday 11 September 2018 for 4 weeks
Cost: £70 (subject to fee remission)

Silversmithing for Intermediate

Landau Forte College, Fox Street, Derby, DE1 2LF

This is a six week practical course for learners who have attended at least one previous silversmithing course. The course will focus on learning some simple gemstone setting methods to add colour and focus to your jewellery making designs. Please note: there is an additional £10 fee for the materials.

Time: 6.30pm till 9pm
Starts: Tuesday 6 November 2018 for 6 weeks
Cost: £105 (subject to fee remission)
Course number: **CSLN I20350**

Soldering for Silversmiths

Landau Forte College, Fox Street, Derby, DE1 2LF

Find soldering scary, difficult or frustrating? This is a practical course learning about the different soldering techniques. Please note: there is an additional £5 fee for the materials.

Time: 6.30pm till 9pm
Starts: Tuesday 9 October 2018 for 3 weeks
Cost: £52.50 (subject to fee remission)
Course number: **CSLN I20335**

Course numbers shown in red are available to buy online
www.adult-learning-derby.org.uk

British Sign Language

iBSL Entry Level Award in British Sign Language

No prior knowledge is required for this course. An introduction to basic and simple skills in British Sign Language. There will be three assessments to achieve the full qualification. Subject to fee remission. Plus exam fee.

Course number	Day	Start date	Start time	End time	Venue	Weeks	Cost
LRLD L10287	Monday	17 September 2018	6pm	8.30pm	Derby Multicultural Centre	13	£130
LRLD L20295	Tuesday	18 September 2018	6pm	8.30pm	Derby Multicultural Centre	13	£130
LRLV L30190	Wednesday	12 September 2018	6pm	8.30pm	Village Learning Centre	13	£130
LRLV L40227	Thursday	13 September 2018	10am	12.30pm	Village Learning Centre	13	£130
LRLV L40225	Thursday	08 November 2018	4pm	6pm	Village Learning Centre	16	£128
LRLR L40226	Thursday	13 September 2018	6pm	8.30pm	Rycote Centre	13	£130

iBSL Level 1 Award in British Sign Language *

Derby Multicultural Centre, Dairyhouse Road, Derby, DE23 8HN

Learners must achieve the Entry Level qualification or have an equivalent qualification and do a pre course assessment before enrolling on this course. This course continues your development in acquiring skills in BSL to communicate with Deaf people in everyday topics.

Time: 6pm till 8.30pm
Starts: Tuesday 18 September 2018 for 20 weeks
Cost: £200 (subject to fee remission) plus exam fee
Course number: LRLD L20296

Visit our website for more information www.adult-learning-derby.org.uk

British Sign Language

Signature Level 1 Award in British Sign Language

Rycote Centre, Parker Street, Derby, DE1 3HF

No prior knowledge required. This qualification is designed to teach learners to communicate with Deaf people in British Sign Language on a range of topics that includes everyday language use. There are three assessments in order to gain the full certificate.

Time: 6pm till 8.30pm
Starts: Monday 17 September 2018 for 26 weeks
Cost: £240 (subject to fee remission) plus exam fee
Course number: LRLR L10288

Signature Level 2 Certificate in British Sign Language *

Village Learning Centre, Browning Street, Derby, DE23 8DN

Learners must do a pre course assessment before enrolling. This course will build on the knowledge of British Sign Language already acquired. There will be three assessments in order to gain the full certificate.

Time: 6pm till 9pm
Starts: Wednesday 19 September 2018 for 34 weeks
Cost: £408 (subject to fee remission) plus exam fee
Course number: LRLV L30300

Signature Award in Deaf Awareness and Communication

Littleover Community School, Pastures Hill, Littleover, Derby, DE23 4BZ

This is an accredited course to provide introductory knowledge and skills for enhancing communication with deaf people. To achieve the full Level 1 Award in Deaf Awareness and Communication, learners are required to achieve two units.

Time: 6.30pm till 8.30pm
Starts: Wednesday 26 September 2018 for 10 weeks
Cost: £80 (subject to fee remission) plus exam fee
Course number: LRL L30325

Courses with a * need a pre course assessment

Computing

Computers - ICT Skills for Work or Leisure *

This is a 'hands on' course that will introduce some of the common software used in IT. The course consists of creating effective documents such as letters, posters, flyers and CVs, finding information on the internet, sending emails and a whole lot more! This qualification is coursework based and you will receive a certificate when you complete your portfolio. Ideal for beginners or those wanting to take the next steps in IT. Subject to fee remission. Plus exam fee.

Course number	Day	Start date	Start time	End time	Venue	Weeks	Cost
LRLD F10073	Monday	10 September 2018	1pm	3pm	Derby Multicultural Centre	20	£160
LRLR F10075	Monday	10 September 2018	1pm	3pm	Rycote Centre	20	£160
LRLV F20370	Tuesday	20 November 2018	10am	12noon	Village Learning Centre	20	£160
LRLA F30371	Wednesday	21 November 2018	1pm	3pm	Allen Park Centre	20	£160
LRLD F50255	Friday	14 September 2018	1pm	3.30pm	Derby Multicultural Centre	16	£160

Computers - Digital Imaging and Photo Workshop

This workshop style course includes digital photography, photo editing and manipulation. The course is very practical and 'hands on'. Learners work at their own pace, guided by the tutor. This course runs for 10 weeks and costs £100. Subject to fee remission.

Course number	Day	Start date	Start time	End time	Venue
CGLR F20100	Tuesday	11 September 2018	10am	12noon	Rycote Centre
CGLR F40202	Thursday	13 September 2018	1pm	3pm	Rycote Centre

Computers - Keep on Clicking!

Rycote Centre, Parker Street, Derby, DE1 3HF

This is a follow on course from the First Click courses, which is ideal for you to grow your confidence when using a computer. This course will provide ways to stay safe online, learn the benefits of the internet, research information for your own hobbies and practice with email.

Time: 1pm till 3pm
Starts: Wednesday 12 September 2018 for 5 weeks
Cost: £50 (subject to fee remission)
Course number: **CGLR F30154**

Visit our website for more information www.adult-learning-derby.org.uk

Computing

Computers - ECDL - Level 1 (£120) or Level 2 (£240) *

'The world's number one IT qualification' – British Computer Society.

Join us to complete a highly recognised qualification valued by employers across the globe, focusing on the key areas of IT. The course is available at two different levels and can be tailored to your individual needs. The course costs £120 for Level 1 or £240 for Level 2. Subject to fee remission. Plus exam fee.

Course number	Day	Start date	Start time	End time	Venue	Weeks
LRLR F10074	Monday	10 September 2018	9.30am	12noon	Rycote Centre	12-24
LRLD F10321	Monday	24 September 2018	6pm	9pm	Derby Multicultural Centre	12-24
LRLR F20134	Tuesday	11 September 2018	1.30pm	4pm	Rycote Centre	12-24
LRLD F20133	Tuesday	11 September 2018	6pm	8.30pm	Derby Multicultural Centre	12-24
LRLA F30185	Wednesday	12 September 2018	9.30am	12.30pm	Allen Park Centre	12-24
LRLV F30187	Wednesday	12 September 2018	9.30am	12.30pm	Village Learning Centre	12-24
LRLD F40222	Thursday	13 September 2018	1pm	4pm	Derby Multicultural Centre	12-24
LRLR F50256	Friday	14 September 2018	9.30am	12.30pm	Rycote Centre	12-24
LRLV F50257	Friday	14 September 2018	9.30am	12noon	Village Learning Centre	12-24

Computers - First Click into Computers

Ideal for complete beginners or those with little or no confidence using a computer. This course will give you a complete introduction to the basics of using a computer, from being confident using a keyboard and mouse, internet basics and how to stay safe online, all at a gentle pace. This course runs for 8 weeks and is free.

Course number	Day	Start date	Start time	End time	Venue
CCLV F20098	Tuesday	11 September 2018	10am	12noon	Village Learning Centre
CCLA F30152	Wednesday	12 September 2018	1pm	3pm	Allen Park Centre
CCLD F60273	Saturday	15 September 2018	10am	12noon	Derby Multicultural Centre

Courses with a * need a pre course assessment

Computing

Computers - First click for Mature Learners

Ideal for complete beginners or those with little or no confidence using a computer. This course will give you a complete introduction to the basics of using a computer, from being confident using a keyboard and mouse, Internet basics and how to stay safe online, all at a slower pace. This course runs for 8 weeks and is free.

Course number	Day	Start date	Start time	End time	Venue
CCLR F30153	Wednesday	26 September 2018	10am	12noon	Rycote Centre

Computers - Second Click into Computers

Derby Multicultural Centre, Dairyhouse Road, Derby, DE23 8HN

This is a follow on course from the First Click courses, which is ideal for beginners or those with little confidence using a computer. This course will provide ways to stay safe online and learn the benefits of email.

Time: 10am till 12noon
Starts: Saturday 24 November 2018 for 3 weeks
Cost: £30 (subject to fee remission)
Course number: **CGLD F60372**

Counselling and Psychology

GCSE Psychology *

Village Learning Centre, Browning Street, Derby, DE23 8DN

This course is a perfect introduction to psychology for work, further study or personal interest. On this course you will learn about the science of psychology and how psychologists measure mental function and behaviour. Through child development, they will understand how the brain is ready for learning and pre-wired for language. Perception, memory, language and social influence will be analysed through the prism of past and current psychological theories. We will attempt to take a look in the complex world of the brain and review the most common disorders and dysfunctions.

Time: 9.30am till 12.30pm
Starts: Friday 21 September 2018 for 29 weeks
Cost: £348 (subject to fee remission) plus exam fee
Course number: LRLV B50314

Course numbers shown in **red** are available to buy online
www.adult-learning-derby.org.uk

Counselling

Introduction to Level 2 Counselling

This introduction course is a course requirement for the Level 2 counselling skills certificate. You will be learning when and how counselling skills can be used, how to write a reflective journal and the benefits of counselling skills in relationships and when working with others. This course runs for 4 weeks and costs £50. Subject to fee remission.

Course number	Day	Start date	Start time	End time	Venue
CGLN A10101	Monday	10 September 2018	6.30pm	9pm	Derby Moor Academy
CGLA A20099	Tuesday	11 September 2018	9.30am	12noon	Allen Park Centre
CGLR A50629	Friday	14 September 2018	9.30am	12noon	Rycote Centre

Level 2 Certificate in Counselling

This course is the ideal first step for people interested in using counselling skills in a helping role, and those who wish to train as counsellors in the long term. This course runs for 30 weeks and costs £360. Subject to fee remission. Plus exam fee.

Course number	Day	Start date	Start time	End time	Venue
LRLN A10337	Monday	8 October 2018	6pm	9pm	Derby Moor Academy
LRLA A20336	Tuesday	9 October 2018	9.30am	12.30pm	Allen Park Centre
LRLA A50630	Friday	12 October 2018	9.30am	12.30pm	Rycote Centre

Visit our website for more information www.adult-learning-derby.org.uk

Counselling

Level 3 Certificate in Counselling *

This course is for people who are interested in using counselling skills in a helping role, and those who wish to train as counsellors in the long term. On this course you will learn about:

- theories of counselling
- use of skills and theory in practice
- working as a Counsellor, including assessing and contracting
- giving and receiving feedback.

Learners must already have achieved the Level 2 Certificate in Counselling and attend a pre course assessment before enrolling on this course. This course runs for 30 weeks and costs £811. Advanced Learner Loan is available.

Course number	Day	Start date	Start time	End time	Venue
LXLN A20146	Tuesday	11 September 2018	6pm	9pm	Landau Forte College
LXLR A50269	Friday	14 September 2018	9.30am	12.30pm	Rycote Centre

Courses for Learners with Learning Difficulties

LLDD Advanced Cooking

Rycote Centre, Parker Street, Derby, DE1 3HF

This course is for people who can confidently cook basic meals and who would now like to learn how to cook some more advanced dishes. On this course you will learn about using spices and ingredients you may not have encountered before. Please note there is an additional charge of £1.50 each session to contribute to the cost of the ingredients.

Time: 10am till 12.30pm
Starts: Monday 10 September 2018 for 28 weeks
Cost: £266 (subject to fee remission)
Course number: LDLR N10048

**Contact our Learner Helpline for more information or to enrol
01332 717900 or email enquiries@derbyals.org**

Courses for Learners with Learning Difficulties

LLDD Sensory Cooking

Rycote Centre, Parker Street, Derby, DE1 3HF

Based around the sensory aspects of cooking and eating this course will support learners to develop pre-communication skills such as eye contact, turn taking and imitation. Learners will be encouraged to express preferences while exploring the smells, tastes and textures of food and participating in food preparation activities. Please note there is an additional charge of £1.50 each session to contribute to the cost of the ingredients.

Time: 1pm till 3pm
Starts: Monday 10 September 2018 for 35 weeks
Cost: £266 (subject to fee remission)
Course number: LDLR N10050

LLDD Cook a Meal

Rycote Centre, Parker Street, Derby, DE1 3HF

This course is for people who have some experience of cooking but who would like to be more independent in the kitchen. You will improve your skills and experience to learn to cook a range of everyday meals. Please note there is an additional charge of £1.50 each session to contribute to the cost of the ingredients.

Time: 1pm till 3.30pm
Starts: Tuesday 11 September 2018 for 28 weeks
Cost: £266 (subject to fee remission)
Course number: LDLR N20121

LLDD Simple Cooking for Beginners

Rycote Centre, Parker Street, Derby, DE1 3HF

This course will help you be more confident making snacks and simple meals. You will work together with other people to plan and prepare simple food of your choice with the support you need. You will learn how to do some basic cooking skills safely and practise using these to make some great food. Please note there is an additional charge of £1.50 each session to contribute to the cost of the ingredients.

Time: 10am till 12.30pm
Starts: Thursday 13 September 2018 for 28 weeks
Cost: £266 (subject to fee remission)
Course number: LDLR N40217

Visit our website for more information www.adult-learning-derby.org.uk

Courses for Learners with Learning Difficulties

LLDD Everyday Craft Skills

Rycote Centre, Parker Street, Derby, DE1 3HF

On this course you will try out a range of craft activities and make handmade items for your home and your friends and family.

Time: 10am till 12noon
Starts: Wednesday 12 September 2018 for 35 weeks
Cost: £266 (subject to fee remission)
Course number: LDLR N30175

LLDD Health and Wellbeing

Rycote Centre, Parker Street, Derby, DE1 3HF

On this course you will find out about how to stay healthy in your body and your mind. You will learn about healthy foods, and exercise. You will also find out about ways to reduce stress and anxiety. You will take part in activities and try out some techniques.

Time: 1pm till 3.30pm
Starts: Wednesday 12 September 2018 for 32 weeks
Cost: £304 (subject to fee remission)
Course number: LDLR N30177

LLDD Independent Living Skills

Rycote Centre, Parker Street, Derby, DE1 3HF

On this course you will learn about the responsibilities involved in living independently. You will find out about shopping, budgeting and the things you need to be aware of when running your own home. The course will involve taking part in practical activities and trips out.

Time: 1pm till 3.30pm
Starts: Monday 10 September 2018 for 32 weeks
Cost: £304 (subject to fee remission)
Course number: LDLR N10049

**Contact our Learner Helpline for more information or to enrol
01332 717900 or email enquiries@derbyals.org**

Courses for Learners with Learning Difficulties

LLDD IT Qualification

Rycote Centre, Parker Street, Derby, DE1 3HF

On this course you will improve your computer skills and gain a recognised functional skills in ICT qualification. You will cover: using the internet, email, and how to create and edit documents. To enrol on this course learners will need to have some ICT skills and basic reading and writing skills.

Time: 9.30am till 12noon
Starts: Thursday 13 September 2018 for 28 weeks
Cost: £266 (subject to fee remission)
Course number: LDLR N40215

LLDD IT Workshop

Rycote Centre, Parker Street, Derby, DE1 3HF

This course is a practical introduction to using technology in your everyday life. The course is designed around what you want to learn. You could learn what the different parts of a computer are and what they do, keyboard and mouse skills, how to use some computer software, how to stay safe using a computer.

Time: 9.30am till 12noon
Starts: Monday 10 September 2018 for 28 weeks
Cost: £266 (subject to fee remission)
Course number: LDLR N10047

LLDD Maths Skills for Life

Allen Park Centre, Allen Street, Allenton, Derby, DE24 9DE

On this course you will improve your skills in using maths in real life situations. For example: calculating change, understanding special offers, and working out measurements. This course is suitable for learners who can recognise numbers and coins and carry out simple addition and subtraction.

Time: 10am till 12noon
Starts: Tuesday 11 September 2018 for 35 weeks
Cost: FREE
Course number: LKLA N20130

Visit our website for more information www.adult-learning-derby.org.uk

Courses for Learners with Learning Difficulties

LLDD My Community

Rycote Centre, Parker Street, Derby, DE1 3HF

Would you like to find out more about Derby and what it has to offer you? On this course we will explore what is available for you to do in your local community. We will look at leisure, cultural, social and sports opportunities as well as find out how we can help to make our communities a better place. You will take part in interactive activities, games and be involved in planning and going on visits.

Time: 10am till 12.30pm
Starts: Friday 14 September 2018 for 28 weeks
Cost: £266 (subject to fee remission)
Course number: LDLR N50251

LLDD Reading and Writing Basics

Rycote Centre, Parker Street, Derby, DE1 3HF

On this course you will learn all the letter sounds and how to use these to read and write words. You will learn to write and identify letters of the alphabet and will put these together to make simple everyday words. We will practise reading and writing newspaper articles, postcards and short stories.

Time: 10am till 12noon
Starts: Monday 10 September 2018 for 35 weeks
Cost: FREE
Course number: LKLR N10069

LLDD Reading and Writing Improvers

Rycote Centre, Parker Street, Derby, DE1 3HF

This course is for people who have some writing and reading skills but who want to improve these. On the course you will learn about how to use punctuation correctly and improve your everyday reading and writing skills. Everyone will have an assessment by the tutor and together you will decide which skills you need to work on. You will have the opportunity to work towards recognised qualifications in English.

Time: 1pm till 3pm
Starts: Thursday 13 September 2018 for 35 weeks
Cost: FREE
Course number: LKLR N40131

**Contact our Learner Helpline for more information or to enrol
01332 717900 or email enquiries@derbyals.org**

Courses for Learners with Learning Difficulties

LLDD Rye Cafe Beginners - Introduction to Catering

Rycote Centre, Parker Street, Derby, DE1 3HF

This course is for learners with no previous experience who want to develop their skills for work or to volunteer in a catering environment. On this course you will learn: basic food preparation, health and safety in the kitchen, personal presentation, customer service skills, working as part of a team and employment skills. As part of the course you will work in our cafe preparing and serving food to members of the public.

Time: 9.30am till 3pm
Starts: Tuesday 11 September 2018 for 27 weeks
Cost: £564.30 (subject to fee remission)
Course number: LDLR N20120

LLDD Rye Cafe Intermediate - Level 1 Certificate

Rycote Centre, Parker Street, Derby, DE1 3HF

This course is for learners who have some cooking or catering skills but who need to develop their skills in the following areas: food safety, hygiene, customer services and handling money. As part of this course you will work in our café preparing and serving food to members of the public.

Time: 9.30am till 3.30pm
Starts: Wednesday 12 September 2018 for 30 weeks
Cost: £684 (subject to fee remission)
Course number: LDLR N30174

LLDD Rye Cafe Advanced - Level 1 NVQ

Rycote Centre, Parker Street, Derby, DE1 3HF

This course is for learners with knowledge and skills in catering who want to gain a recognised qualification to work / volunteer in this area. On this course you will improve your experience and skills by working in our café preparing and serving food to members of the public. You will also learn about the food safety requirements for cafes and other food premises. On the course you will be observed for competence and practical skills and will need to complete tests to show your knowledge.

Time: 9.30am till 3.30pm
Starts: Thursday 13 September 2018 for 30 weeks
Cost: £684 (subject to fee remission)
Course number: LDLR N40216

Visit our website for more information www.adult-learning-derby.org.uk

Courses for Learners with Learning Difficulties

LLDD Speak Up for Yourself

Rycote Centre, Parker Street, Derby, DE1 3HF

Would you like to be more confident? Do you find it difficult to speak up for yourself or tell people what you want? Would you like to be able to make a complaint or say no when people ask you to do something you don't want to do? Yes? Then this is the course for you. We will use different activities and games to practise being more assertive.

Time: 10am till 12noon
Starts: Wednesday 12 September 2018 for 35 weeks
Cost: £266 (subject to fee remission)
Course number: LDLR N30176

LLDD Taking Digital Photographs

Village Learning Centre, Browning Street, Derby, DE23 8DN

Do you use your mobile phone or digital camera to take photographs? Do you wish you could take better photographs? On this course you will learn how to take better photographs and will take part in practical activities.

Time: 10am till 12.30pm
Starts: Wednesday 12 September 2018 for 18 weeks
Cost: £171 (subject to fee remission)
Course number: LDLV N30178

LLDD Understanding Art

Allen Park Centre, Allen Street, Allenton, Derby, DE24 9DE

On this course we will look at famous works of art by recognised artists. We will talk about these pieces and use them as inspiration to create our own works of art.

Time: 1pm till 3.30pm
Starts: Tuesday 11 September 2018 for 28 weeks
Cost: £266 (subject to fee remission)
Course number: LDLA N20119

**Contact our Learner Helpline for more information or to enrol
01332 717900 or email enquiries@derbyals.org**

Courses for Learners with Learning Difficulties

LLDD Using Numbers and Money

Rycote Centre, Parker Street, Derby, DE1 3HF

On this course you will learn to recognise numbers and coins. You will take part in practical activities and games to help you to learn. We will practise using numbers and coins in everyday ways.

Time: 1pm till 3pm
Starts: Friday 14 September 2018 for 35 weeks
Cost: FREE
Course number: LKLR N50252

Education and Training

Introduction to Supporting Children to Learn *

Village Learning Centre, Browning Street, Derby, DE23 8DN

This course is an introduction to understanding the teaching and learning environment in a school setting. It covers areas such as how to support the well-being and development of children and young people. The course would suit learners who are thinking about working in a school setting

Time: 1pm till 3.30pm
Starts: Thursday 20 September 2018 for 19 weeks
Cost: £190 (subject to fee remission) plus exam fee
Course number: LRLV A40310

Visit our website for more information www.adult-learning-derby.org.uk

Education and Training

Level 2 Certificate in Supporting Teaching and Learning *

Village Learning Centre, Browning Street, Derby, DE23 8DN

On this course you will develop the knowledge and skills needed to work with children and young people in school or college environments. The course covers a wide range of areas including children and young people's development, supporting children and young people's positive behaviour and communication and professional relationships. Learners will need to be working or volunteering in a learning environment (school or college) with children/young people aged 7 and over.

Time: 9.30am till 12.30pm
Starts: Monday 10 September 2018 for 30 weeks
Cost: £360 (subject to fee remission) plus exam fee
Course number: LRLV M10077

Level 3 Certificate in Supporting Teaching and Learning *

This one year course is a mix of classroom taught knowledge and assessments of competence in the workplace which cover the generic knowledge and skills required to work as a level 3 Teaching Assistant. This course runs for 35 weeks and costs £1,417. (Advanced learner loan available).

Course number	Day	Start date	Start time	End time	Venue
LXLR M10094	Monday	10 September 2018	6pm	9pm	Rycote Centre
LXLV M40238	Thursday	13 September 2018	9.30am	12.30pm	Village Learning Centre

Level 3 Diploma in Supporting Teaching and Learning *

This eighteen month course provides you with an in-depth understanding of the knowledge and skills needed when working directly with children and young people in school and college environments. It covers all aspects of specialist support including: planning, delivering and reviewing assessment strategies to support learning alongside the teacher; bilingual support; special needs support; personal development and reflective practice. This course runs for 50 weeks and costs £2,225. (Advanced learner loan available).

Course number	Day	Start date	Start time	End time	Venue
LXLR M10095	Monday	10 September 2018	6pm	9pm	Rycote Centre
LXLV M40239	Thursday	13 September 2018	9.30am	12.30pm	Village Learning Centre

Courses with a * need a pre course assessment

Education and Training

Level 3 Award in Education and Training *

This course provides a good introduction to the skills and knowledge needed to deliver teaching and training to adults. On the course you will learn how to plan and deliver inclusive teaching sessions and how to assess and give constructive feedback. The course is suitable for anyone who is thinking about moving into a career delivering teaching or training to adults; or for people who deliver training as part of their current job role. This course runs for 15 weeks and costs £405 plus exam fee.

Course number	Day	Start date	Start time	End time	Venue
XXLV M40301	Thursday	20 September 2018	6pm	9pm	Village Learning Centre
XXLR M50272	Friday	14 September 2018	9.30am	12.30pm	Rycote Centre

Level 3 Award in Assessing (TAQA) *

Rycote Centre, Parker Street, Derby, DE1 3HF

This course is suitable for people working in, or looking to enter roles in assessment of vocationally related skills. The course will enable practitioners who assess the demonstration of competence in a work environment, or in vocationally related subject areas to develop their skills and gain an approved qualification. Please note this course is made up of 4 taught sessions; one Friday afternoon per month for four months. In addition to these taught sessions learners will be observed in their work place assessing and giving feedback to learners. Learners will also be required to attend up to 2 tutorial sessions.

Time: 1pm till 4pm
Starts: Friday 28 September 2018
Cost: £450 plus exam fee
Course number: **XXLR M90328**

City and Guilds Introduction to Trainer Skills

Rycote Centre, Parker Street, Derby, DE1 3HF

On this two day intensive course you will build the skills, knowledge and ability to be an effective trainer. The course will cover session planning, ground rules, ice breakers, resources, motivating learners and assessment. This course is ideal for you if you work, or want to work, as a trainer either freelance or employed; or if you are required to deliver training as part of your job role.

Time: 9.30am till 12.30pm
Starts: Monday 29 October and Tuesday 30 October 2018
Cost: £98
Course number: **XXLR M90342**

Course numbers shown in **red** are available to buy online
www.adult-learning-derby.org.uk

English

GCSE English *

The GCSE English Language Course is focussed on high level reading and writing skills, which will prepare you for employment or university. You will read and analyse a variety of fiction and non-fiction texts, including short stories, novels, autobiographies, speeches, letters, and articles. You will also write a variety of texts, with a strong emphasis on the accuracy of your writing, specifically spelling, grammar, and punctuation. Developing your vocabulary is also a key element of the course. There is a Speaking and Listening assessment to complete, which is an individual presentation. You will learn in a supportive and encouraging environment. The course is challenging, inspiring and very rewarding. This course is for 30 weeks and is free if you do not already have grade A-C or 4-9.

Course number	Day	Start date	Start time	End time	Venue
LSLR L30196	Wednesday	12 September 2018	1.30pm	4.30pm	Rycote Centre
LSLV L30237	Wednesday	12 September 2018	5.30pm	8.30pm	Village Learning Centre
LSLD L50267	Friday	14 September 2018	9.30am	12.30pm	Derby Multicultural Centre
LSLV L60281	Saturday	15 September 2018	9.30am	12.30pm	Village Learning Centre

Functional Skills English *

A good grasp of the English language is so important whether you are looking for employment, need to improve your spelling, grammar and vocabulary to be more professional at work or just want to be able to help the kids more with their homework.

Whatever your level, our friendly classes will support and encourage you to improve your reading and writing skills, gain confidence with speaking in groups, improve your communication skills, develop your vocabulary and gain a functional skills qualification to boost your CV.

For more information about these courses or to enrol please contact any of our centres or the learner helpline on 01332 717900.

**English and Maths accredited courses are FREE
(provided you do not already have GCSE grade A-C or 4-9).**

“I really liked the tutor and lessons, the atmosphere and friendly group and the relaxed environment to improve confidence.”
English learner

Courses with a * need a pre course assessment

Fitness

Keep Fit - Mature Movers

Rycote Centre, Parker Street, Derby, DE1 3HF

This course is designed for both men and women over the age of 50 who wish a gentler approach to conventional exercise. All sessions include physical exercise and relaxation techniques.

Time: 10.30am till 11.30pm
Starts: Wednesday 19 September 2018 for 10 weeks
Cost: £50 (subject to fee remission)
Course number: **CGLR A30155**

Food and Drink

Arabic Cookery

Littleover Community School, Pastures Hill, Littleover, Derby, DE23 4BZ

If you are interested in the Arab world and want to try delicious food and Arabic language, then this course is for you. You will learn how to make baklava, cofta, stuffed pepper and aubergine, potato tagen and many more Egyptian dishes then this is the course for you. Enjoy learning in a friendly environment. No experience needed. All ingredients provided for the first session.

Time: 7pm till 9pm
Starts: Wednesday 12 September 2018 for 10 weeks
Cost: £140 (subject to fee remission)
Course number: **CSLL G30160**

Course numbers shown in **red** are available to buy online
www.adult-learning-derby.org.uk

Food and Drink

Indian Cookery

Littleover Community School, Pastures Hill, Littleover, Derby, DE23 4BZ

You will be learning about a range of different Indian dishes. These will include starters, main meals and desserts. Indian culture and background will also form part of this course. All ingredients provided for the first session.

Time: 7pm till 9pm
Starts: Wednesday 12 September 2018 for 10 weeks
Cost: £140 (subject to fee remission)
Course number: **CSLL G30161**

Food and Wine Matching

Landau Forte College, Fox Street, Derby, DE1 2LF

We will look at classic wine and food pairings as well as more unusual combinations. Wines and food are included in the fee.

Time: 7pm till 9pm
Starts: Tuesday 27 November 2018 for 3 weeks
Cost: £60
Course number: **XXLN G20375**

WSET L2

Landau Forte College, Fox Street, Derby, DE1 2LF

This is a global accredited course leading to the Wines Spirits Educational Trust (WSET) Intermediate Certificate. This course is intended for those with little previous knowledge of wines and spirits or for those requiring a good level of knowledge to underpin job skills in: hospitality, retailing and wholesaling. The WSET text book, examination fee and wines are all included in the fee.

time: 7pm till 9pm
Starts: Tuesday 11 September 2018 for 9 weeks
Cost: £330
Course number: **XXLN G20148**

Visit our website for more information www.adult-learning-derby.org.uk

Health and Care

Adult Mental Health First Aider (MHFA)

Rycote Centre, Parker Street, Derby, DE1 3HF

Mental Health First Aid (MHFA) is an internationally recognised training course. You will learn to spot the early signs of a mental health issue and identify, understand and help someone who may be experiencing a mental health issue. Adult MHFA Manual and Workbook is included in the price.

Time: 9am till 5pm
Starts: Tuesday 4 September 2018 and Wednesday 5 September 2018
Cost: £300
Course number: XXLR A90024

CACHE Level 1 Award in Childcare

This course is suitable for anyone with an interest in childcare who wants to improve their skills and knowledge for future employment or for their own children. On the course you will learn about various aspects of childcare. This course runs for 34 weeks and costs £340. Subject to fee remission. Plus exam fee.

Course number	Day	Start date	Start time	End time	Venue
LRLD A10079	Monday	10 September 2018	12.30pm	3pm	Derby Multicultural Centre
LRLV A40228	Thursday	13 September 2018	6pm	8.30pm	Village Learning Centre
LRLV A50665	Friday	21 September 2018	9.30am	12noon	Village Learning Centre

**Contact our Learner Helpline for more information or to enrol
01332 717900 or email enquiries@derbyals.org**

Health and Care

CACHE Level 2 Certificate EYE *

Village Learning Centre, Browning Street, Derby, DE23 8DN

This qualification is designed to help you build the knowledge and skills needed to work with children in an early years setting. Learners will attend classroom based sessions one morning per week and are also assessed in placement (250 hours over the year).

Time: 9.30am till 12.30pm
Starts: Wednesday 12 September 2018 for 36 weeks
Cost: £432 (subject to fee remission) plus exam fee
Course number: LRLV A30191

L2 Certificate in Preparing to Work in Adult Social Care *

Rycote Centre, Parker Street, Derby, DE1 3HF

This qualification is an ideal starting point for anyone who is thinking about a career in care.

The course covers: communication, equality, diversity and inclusion, personal development, role of the social care worker, handling information, health and safety, safeguarding, duty of care and person-centred approaches.

Time: 9.30am till 12noon and 12.30pm till 3pm
Starts: Tuesday 11 September 2018 for 20 weeks
Cost: £400 (subject to fee remission) plus exam fee
Course number: LRLR A20135

Courses with a * need a pre course assessment

Leisure

Introduction to Map Reading

Markeaton Park Mundy Play Centre, Ashbourne Road, Derby, DE22 3FQ

In this morning session we will get a 'feel' of how we can use maps for finding the way on a country walk. No experience necessary but if you are a bit rusty and you'd like to brush up your skills you are very welcome.

Time: 10am till 12noon
Starts: Saturday 22 September 2018 for 1 week
Cost: £10 (subject to fee remission)
Course number: **CGLR H60318**

Map and Compass Skills

Rycote Centre, Parker Street, Derby, DE1 3HF

This course starts with a relaxed session in the classroom learning the basics. This is followed with two days out in the countryside near to Derby putting our map reading skills into action. Session 2 (Saturday 29 September) is a 6 hour session meeting at the Willington Rail Station at 9.45am. Session 3 (Saturday 6 October) is a 6 hour session meeting at the Duffield Rail Station at 9.45am. These will involve a walk of about 5 miles so come dressed for the weather and wear sturdy shoes or boots.

Time: 7pm till 9pm
Starts: Thursday 27 September 2018
Cost: £70
Course number: **XXLR H40326**

Walking through Derbyshire Past

Allen Park Centre, Allen Street, Allenton, Derby, DE24 9DE

From palaeolithic camp, along Roman roads, past medieval castles to industrial heritage, this course combines our region's wonderful scenery with its rich and often quirky history. We will look at landmarks and sites that are accessible to the public and discuss their history and legends. All sessions are classroom based.

Time: 1pm till 3pm
Starts: Monday 10 September 2018 for 6 weeks
Cost: £60 (subject to fee remission)
Course number: **CGLA J10031**

Course numbers shown in **red** are available to buy online
www.adult-learning-derby.org.uk

Makaton

Makaton - Beginners

Littleover Community School, Pastures Hill, Littleover, Derby, DE23 4BZ

Makaton is a unique language programme to develop communication skills for use with children and adults with a variety of learning difficulties. The beginners programme will introduce you to the core vocabulary. Please note: there is an additional fee for the Makaton books and certification.

Time: 6.30pm till 9pm
Starts: Wednesday 29 September 2018 for 5 weeks
Cost: £62.50 (subject to fee remission)
Course number: **CGLL L30323**

Makaton - Follow Up

Littleover Community School, Pastures Hill, Littleover, Derby, DE23 4BZ

Makaton is a unique language programme to develop communication skills for use with children and adults with a variety of learning difficulties. The follow up programme will introduce the learner to the topic based resource vocabulary. Please note: there is an additional fee for the Makaton books and certification.

Time: 6.30pm till 9pm
Starts: Wednesday 7 November 2018 for 5 weeks
Cost: £62.50 (subject to fee remission)
Course number: **CGLL L30356**

**Contact our Learner Helpline for more information or to enrol
01332 717900 or email enquiries@derbyals.org**

Maths

GCSE Maths *

This GCSE course is for those who wish to gain a recognised, valuable qualification in Mathematics. The course content is in-depth and fast paced, therefore it is highly recommended that you must have good prior knowledge and skills in some areas of mathematics and in order to check this there will be a detailed assessment at the start of the course. You will be studying all aspects of maths including: number, algebra, ratio, proportion and rates of change, geometry and measures, probability, and statistics. Problem solving is integral to this course. This course is for 30 weeks and is free if you do not already have grade A-C or 4-9.

Course number	Day	Start date	Start time	End time	Venue
LSLD B10082	Monday	10 September 2018	9.30am	12.30pm	Derby Multicultural Centre
LSLR B10084	Monday	10 September 2018	5.30pm	8.30pm	Rycote Centre
LSLV B20142	Tuesday	11 September 2018	9.30am	12.30pm	Village Learning Centre
LSLR B40230	Thursday	13 September 2018	9.30am	12.30pm	Rycote Centre
LSLD B60279	Saturday	15 September 2018	9.30am	12.30pm	Derby Multicultural Centre

Functional Skills Maths *

We provide a variety of courses for beginners and improvers to help boost your maths skills. Whether you need a qualification to improve your CV and help finding employment or just want to be able to solve everyday problems such as reading timetables to plan journeys, comparing energy suppliers or being able to select the best mobile phone tariff. Whatever your goal, our friendly, supportive classes can help you to gain confidence and improve your maths skills before completing a nationally recognised functional skills qualification.

For more information about these courses or to enrol please contact any of our centres or the learner helpline on 01332 717900.

**English and Maths accredited courses are FREE
(provided you do not already have GCSE grade A-C or 4-9).**

**"I have improved my skills and job prospects.
My confidence has increased."
Maths learner**

**"The light-hearted, friendly environment of
the classroom gave me the confidence to
have a go. My tutor made learning fun!"
Maths learner**

Courses with a * need a pre course assessment

Modern Foreign Languages

French Beginners

Littleover Community School, Pastures Hill, Littleover, Derby, DE23 4BZ

This course is for complete beginners and is friendly and supportive. Your tutor will help you learn pronunciation, basic vocabulary and phrases to get by whilst travelling or going on holiday abroad.

Time: 7pm till 9pm
Starts: Wednesday 19 September 2018 for 10 weeks
Cost: £140 (subject to fee remission)
Course number: **CSLL L30168**

French Beginners - Basic Knowledge Required

Derby Moor Academy, Moorway Lane, Derby, DE23 2FS

For those who have completed a term of French or have some knowledge already, this course builds on your vocabulary and phrases. You will already know basic greetings, introductions, asking for directions and ordering food.

Time: 7pm till 9pm
Starts: Monday 10 September 2018 for 10 weeks
Cost: £140 (subject to fee remission)
Course number: **CSLM L10034**

French Improvers

Derby Moor Academy, Moorway Lane, Derby, DE23 2FS

If you have a basic grounding in French (greetings, directions, numbers, talking about yourself), this course will help build your French vocabulary and give you the skills to talk about the past and the future tenses.

Time: 7pm till 9pm
Starts: Monday 17 September 2018 for 10 weeks
Cost: £140 (subject to fee remission)
Course number: **CSLM L10035**

Course numbers shown in **red** are available to buy online
www.adult-learning-derby.org.uk

Modern Foreign Languages

French Intermediate

Landau Forte College, Fox Street, Derby, DE1 2LF

This course is for people who have studied French for two years and have begun to speak in the present, past and future tenses but want to develop their skills and confidence and gain a richer understanding of the Francophone world.

Time: 7pm till 9pm
Starts: Tuesday 18 September 2018 for 10 weeks
Cost: £140 (subject to fee remission)
Course number: **CSLN L20109**

French Intermediate +

Village Learning Centre, Browning Street, Derby, DE23 8DN

This course is for those who have studied the language for three years or have some experience of using the language in the present, past and future tenses. The course aims to consolidate past learning and to extend the practical use of the language.

Time: 10am till 12noon
Starts: Tuesday 11 September 2018 for 10 weeks
Cost: £140 (subject to fee remission)
Course number: **CSLV L20116**

French Advanced

Landau Forte College, Fox Street, Derby, DE1 2FS

If you already have a good grasp of the essentials of French grammar and its various tenses, this course provides you with an opportunity to consolidate and extend your language and confidence further. We will explore various language areas relevant for your visits to a French speaking country - and additional conversational topics based on French culture, traditions, film, food and wine for example.

Time: 7pm till 9pm
Starts: Tuesday 11 September 2018 for 10 weeks
Cost: £140 (subject to fee remission)
Course number: **CSLN L20108**

Course numbers shown in **red** are available to buy online
www.adult-learning-derby.org.uk

Modern Foreign Languages

French Advanced +

If you already have a good command of the French language and wish to increase your fluency, confidence through conversing about all matters connected with French culture, traditions, life-style, geography, history, current affairs, film, food and drink, then this is the course for you. You will enrich your vocabulary and advance and consolidate your grammatical knowledge of the language in a relaxed atmosphere. Activities and materials will always be varied and suited to your needs and interests. This course runs for 10 weeks and costs £140. Subject to fee remission.

Course number	Day	Start date	Start time	End time	Venue
CSLR L10041	Monday	10 September 2018	10am	12noon	Rycote Centre
CSLR L30165	Wednesday	12 September 2018	10am	12noon	Rycote Centre

German Beginners

Derby Moor Academy, Moorway Lane, Derby, DE23 2FS

This is a course for complete beginners. This course is friendly and supportive. Your tutor will help you learn pronunciation, basic vocabulary and phrases to get by whilst travelling or going on holiday abroad.

Time: 7pm till 9pm
Starts: Monday 10 September 2018 for 10 weeks
Cost: £140 (subject to fee remission)
Course number: **CSLM L10036**

German Improvers

Rycote Centre, Parker Street, Derby, DE1 3HF

This course will help you to understand and use:

- simple vocabulary in everyday use
- set phrases in a fixed form, expressing polite social conventions
- simple numbers, prices and dates
- past, present and future verb tenses.

Time: 7pm till 9pm
Starts: Thursday 13 September 2018 for 10 weeks
Cost: £140 (subject to fee remission)
Course number: **CSLR L40208**

**Contact our Learner Helpline for more information or to enrol
01332 717900 or email enquiries@derbyals.org**

Modern Foreign Languages

GCSE German *

Littleover Community School, Pastures Hill, Littleover, Derby, DE23 4BZ

This course is for people with a good grasp of the German language. Typically this course would be suitable for anyone who has previously studied German for a minimum of two years. The course is ideal for people who would like to achieve a recognised qualification in German either for current employment, to enhance future work prospects or for personal satisfaction.

Time: 6pm till 9pm
Starts: Wednesday 12 September 2018 for 29 weeks
Cost: £420 (subject to fee remission) plus exam fee
Course number: LRLL L30299

German Intermediate +

Landau Forte College, Fox Street, Derby, DE1 2FS

This course is for those who have studied the language for three years or have some experience of using the language in the present, simple past and future tenses. The course aims to consolidate past learning and to extend the practical use of the language

Time: 7pm till 9pm
Starts: Tuesday 11 September 2018 for 10 weeks
Cost: £140 (subject to fee remission)
Course number: **CSLN L20110**

Greek Beginners

Rycote Centre, Parker Street, Derby, DE1 3HF

This is a course for complete beginners. It is friendly and supportive. Your tutor will help you learn pronunciation, basic vocabulary and phrases to get by whilst travelling or going on holiday abroad.

Time: 7pm till 9pm
Starts: Thursday 27 September 2018 for 10 weeks
Cost: £140 (subject to fee remission)
Course number: **CSLR L40209**

Course numbers shown in **red** are available to buy online
www.adult-learning-derby.org.uk

Modern Foreign Languages

Greek Intermediate

Derby Moor Academy, Moorway Lane, Derby, DE23 2FS

This course is for those who can cope with a range of everyday situations and now wish to learn in more detail how the language works.

Time: 7pm till 9pm
Starts: Monday 24 September 2018 for 10 weeks
Cost: £140 (subject to fee remission)
Course number: **CSLM L10037**

Italian Beginners

These courses are for people who love Italy and would like to go on holiday to visit this beautiful country but have not previously learnt the language. The beginners courses will give you the opportunity to learn how to: introduce yourself, book a hotel room, ask for directions, buy train and bus tickets, order food and drinks in a restaurant, go shopping and much more! This course runs for 10 weeks and costs £140. Subject to fee remission.

Course number	Day	Start date	Start time	End time	Venue
CSLN L20111	Tuesday	11 September 2018	7pm	9pm	Landau Forte College
CSLV L30172	Wednesday	12 September 2018	7pm	9pm	Village Learning Centre
CSLR L40211	Thursday	13 September 2018	7pm	9pm	Rycote Centre
CSLK L50249	Friday	14 September 2018	1pm	3pm	Kedleston Road Centre

Italian Improvers

Rycote Centre, Parker Street, Derby, DE1 3HF

For those who have completed a beginners course or who have an equivalent level of knowledge. You will be encouraged and supported to increase vocabulary and knowledge on various topics, as well as to practise and further develop your beginners skills.

Time: 5.15pm till 6.45pm
Starts: Thursday 13 September 2018 for 10 weeks
Cost: £105 (subject to fee remission)
Course number: **CSLR L40207**

Visit our website for more information www.adult-learning-derby.org.uk

Modern Foreign Languages

ABC Level 1 Award In Practical Italian *

This qualification course is designed to enable you to gain the necessary language skills to feel more confident when visiting Italy for holiday or business. Throughout the course you will have the opportunity to develop all four language skills: speaking, listening, reading and writing. Your experienced and mother-tongue teacher will offer you the valuable opportunity to learn Italian through the use of authentic resources and real life conversations. This course is suitable for learners who have completed a beginners course or have basic knowledge of the language. This course does not involve a formal exam: assessment for this qualification will be carried out through tasks set by your tutor and you will develop a portfolio of evidence. This course runs for 30 weeks and costs £300. Subject to fee remission.

Course number	Day	Start date	Start time	End time	Venue
LRLK L30188	Wednesday	12 September 2018	10am	12.30pm	Kedleston Road Centre
LRLK L50632	Friday	14 September 2018	10am	12.30pm	Kedleston Road Centre

Italian Intermediate

These courses are for people who have previously been learning Italian, generally for two years. In these courses you will have the fantastic opportunity to practice and improve your speaking skills in a wide range of situation-based conversations. At the same time you will be able to develop your listening, writing and reading skills using authentic resources. This course runs for 10 weeks. Subject to fee remission.

Course number	Day	Start date	Start time	End time	Venue	Weeks	Cost
CSLM L10039	Monday	10 September 2018	7pm	9pm	Derby Moor Academy	10	£140
CSLV L30170	Wednesday	12 September 2018	5.15pm	6.45pm	Village Learning Centre	10	£105

Courses with a * need a pre course assessment

Modern Foreign Languages

GCSE Italian *

Kedleston Road Training Centre, 184 Kedleston Road, Derby, DE22 1GT

This is the ideal course for people in love with the Italian language and culture. Typically, people enrolling to this course would have been learning Italian for two years. Completing this course will give you the unique opportunity to achieve a very good knowledge of the language and a recognised qualification. Whether you enjoy learning Italian for pleasure or for work purposes, this is the perfect course for you!

Time: 9.30am till 12.30pm
Starts: Friday 21 September 2018 for 29 weeks
Cost: £420 (subject to fee remission) plus exam fee
Course number: LRLK L50315

Italian Advanced

All our Italian Advanced courses are especially designed to fulfil your thirst for Italian Culture, Art, History, Music and Lifestyle. You will have the outstanding opportunity to learn and explore the Italian Language and Culture in a friendly and stimulating environment. This course runs for 10 weeks and costs £140. Subject to fee remission.

Course number	Day	Start date	Start time	End time	Venue
CSLM L10038	Monday	10 September 2018	7pm	9pm	Derby Moor Academy
CSLN L20112	Tuesday	11 September 2018	6.30pm	8.30pm	Landau Forte College
CSLK L30166	Wednesday	12 September 2018	1pm	3pm	Kedleston Road Centre
CSLR L40210	Thursday	13 September 2018	7pm	9pm	Rycote Centre

Russian Beginners

Littleover Community School, Pastures Hill, Littleover, Derby, DE23 4BZ

This is a course for complete beginners. It is friendly and supportive. Your tutor will help you learn pronunciation, basic vocabulary and phrases to get by whilst travelling or going on holiday abroad.

Time: 7pm till 9pm
Starts: Wednesday 12 September 2018 for 10 weeks
Cost: £140 (subject to fee remission)
Course number: CSLL L30159

Course numbers shown in red are available to buy online
www.adult-learning-derby.org.uk

Modern Foreign Languages

Spanish Beginners

These are courses for complete beginners. They are friendly and supportive. Your tutor will help you learn pronunciation, basic vocabulary and phrases to get by whilst travelling or going on holiday abroad. Subject to fee remission.

Course number	Day	Start date	Start time	End time	Venue	Weeks	Cost
CSLV L30169	Wednesday	12 September 2018	1pm	3pm	Village Learning Centre	10	£140
CSLV L30171	Wednesday	12 September 2018	6.30pm	8.30pm	Village Learning Centre	10	£140
CSLV L40214	Thursday	13 September 2018	10.30am	12noon	Village Learning Centre	10	£105
CSLV L40213	Thursday	13 September 2018	5.15pm	6.45pm	Village Learning Centre	10	£105
CSLR L50641	Friday	14 September 2018	10am	12pm	Rycote Centre	10	£140

ABC Award in Practical Spanish for Beginners

Rycote Centre, Parker Street, Derby, DE1 3HF

This beginners course is ideal for people who want to begin to learn Spanish and who would like to achieve a recognised qualification in this subject. On this course you will develop skills in speaking, listening, reading and writing. You will learn to understand and write basic words and phrases on everyday subjects and develop the skills to take part in simple interactions. This course does not involve a formal exam: assessment for this qualification will be carried out through tasks set by your tutor and you will develop a portfolio of evidence.

Time: 1pm till 3pm
Starts: Monday 10 September 2018 for 35 weeks
Cost: £280 (subject to fee remission) plus exam fee
Course number: LRLR L10631

Visit our website for more information www.adult-learning-derby.org.uk

Modern Foreign Languages

Spanish Beginners - Basic Knowledge Required

Village Learning Centre, Browning Street, Derby, DE23 8DN

If you have completed a term of Spanish or have some knowledge already, this course is for you. We will build on vocabulary and phrases about greetings, introductions, ordering food and drinks, etc. Meet like-minded people and get ready for your holidays in a fun and supportive atmosphere!

Time: 10am till 12noon
Starts: Saturday 15 September 2018 for 10 weeks
Cost: £140 (subject to fee remission)
Course number: **CSLV L60274**

Spanish Improvers

There is a relaxed, friendly and supportive atmosphere on this course. You will be supported to increase vocabulary and knowledge on various topics, as well as to practise and further develop your skills. This course runs for 10 weeks and costs £140. Subject to fee remission.

Course number	Day	Start date	Start time	End time	Venue
CSLM L10033	Monday	10 September 2018	6.30pm	8.30pm	Derby Moor Academy
CSLR L20115	Tuesday	11 September 2018	10am	12noon	Rycote Centre

Spanish Lower Intermediate

Village Learning Centre, Browning Street, Derby, DE23 8DN

This course is for those who have studied the language for two years or have some experience of using the language in the present, simple past and future tenses. The course aims to consolidate past learning and to extend the practical use of the language.

Time: 1pm till 3pm
Starts: Thursday 13 September 2018 for 10 weeks
Cost: £140 (subject to fee remission)
Course number: **CSLV L40212**

Course numbers shown in **red** are available to buy online
www.adult-learning-derby.org.uk

Modern Foreign Languages

Spanish Intermediate

If you can cope with a range of everyday situations and now wish to learn more about the language, this course is for you. We continue to build on your skills and knowledge from Spanish Beginners and Spanish intermediate in a relaxed, supportive and friendly atmosphere. Come to the class, you will be welcome! This course runs for 10 weeks and costs £140. Subject to fee remission.

Course number	Day	Start date	Start time	End time	Venue
CSLM L10637	Monday	10 September 2018	7pm	9pm	Derby Moor Academy
CSLN L20113	Tuesday	11 September 2018	7pm	9pm	Landau Forte College

GCSE Spanish *

Rycote Centre, Parker Street, Derby, DE1 3HF

This course is for people with a good grasp of the Spanish language. Typically this course would be suitable for anyone who has previously studied Spanish for a minimum of two years or who has lived in a Spanish speaking country. The course is ideal for people who would like to achieve a recognised qualification in Spanish either for current employment, to enhance future work prospects or for personal satisfaction.

Time: 6pm till 9pm
Starts: Thursday 13 September 2018 for 29 weeks
Cost: £420 (subject to fee remission) plus exam fee
Course number: LRLR L40309

Spanish Advanced

Para expandir y reforzar tus conocimientos y habilidades - Expand your confidence and build on your skills and knowledge from previous courses in a fun, relaxed, friendly and supportive atmosphere in this group course. Subject to fee remission.

Course number	Day	Start date	Start time	End time	Venue	Weeks	Cost
CSLR L10043	Monday	10 September 2018	7pm	8.30pm	Rycote Centre	10	£105
CSLR L40205	Thursday	13 September 2018	1.30pm	3.30pm	Rycote Centre	10	£140

**Contact our Learner Helpline for more information or to enrol
01332 717900 or email enquiries@derbyals.org**

Modern Foreign Languages

Spanish Advanced +

Landau Forte College, Fox Street, Derby, DE1 2FS

Dedicación y diversión para quienes tienen más experiencia y necesitan reforzar y expandir en práctica, adentrándose más en cultura de varios países, regiones, gramática, literatura, poesía, música, comida, juegos y todo lo que el grupo decida - Expand your confidence and build on your skills and knowledge from Spanish Advanced in a relaxed and friendly course.

Time: 6.30pm till 8.30pm
Starts: Tuesday 11 September 2018 for 10 weeks
Cost: £140 (subject to fee remission)
Course number: **CSLN L20107**

Sewing and Textiles

City and Guilds Level 1 Certificate in Textiles *

Rycote Centre, Parker Street, Derby, DE1 3HF

During the course you will develop your knowledge and techniques in machine embroidery and patchwork with quilting. This is an ideal first qualification, City and Guilds provides a great structure to enable you to build cornerstones in design, experimenting, creating a sketchbook and making finished items to budget and time constraints, as you would if you make creative textiles your career.

Time: 1pm till 4pm
Starts: Friday 21 September 2018 for 30 weeks
Cost: £360 (subject to fee remission) plus exam fee
Course number: LRLR I50317

City and Guilds Level 2 Certificate in Textiles *

Rycote Centre, Parker Street, Derby, DE1 3HF

This level 2 course requires a greater knowledge of different machine embroidery and patchwork techniques, the creation of more samples, more experimentation, and an improved quality of work. The course will extend your existing design and textile skills, by requiring you to create an in depth sketchbook showing your exploration of a design idea. You will be able to design, create and market your work by the end of the course.

Time: 9.30am till 12.30pm
Starts: Friday 21 September 2018 for 33 weeks
Cost: £396 (subject to fee remission) plus exam fee
Course number: LRLR I50316

Courses with a * need a pre course assessment

Sewing and Textiles

Dressmaking for Beginners

Rycote Centre, Parker Street, Derby, DE1 3HF

Bring along your pattern and fabric and we will work through all the stages to make your garment fit you with a perfect finish. Please note you will need to complete the introduction to using a sewing machine session (page 6) before enrolling on this course.

Time: 1pm till 3.30pm
Starts: Monday 17 September 2018 for 8 weeks
Cost: £140 (subject to fee remission)
Course number: **CSLR I10283**



Patchwork and Quilting

This course will teach you the techniques, for beginners and intermediate sewers, in a relaxed and friendly environment. Work on your own projects or be inspired by ideas from your tutor. This course runs for 10 weeks and costs £175. Subject to fee remission.

Course number	Day	Start date	Start time	End time	Venue
CSLR I30162	Wednesday	12 September 2018	10am	12.30pm	Rycote Centre

Small Sewing Machine Projects

This is a course designed to teach you really useful sewing techniques which include cutting accurately, sewing on the machine and by hand. Dispelling the mystique of zips, when to use interfacing and wadding, consider how to follow commercial / internet patterns. This course runs for 10 weeks and costs £100. Subject to fee remission. Please note you will need to complete the introduction to using a sewing machine session (page 6) before enrolling onto this course.

Course number	Day	Start date	Start time	End time	Venue
CGLV I20290	Tuesday	18 September 2018	1pm	3pm	Village Learning Centre
CGLV I60319	Saturday	22 September 2018	10am	12noon	Village Learning Centre

Course numbers shown in **red** are available to buy online
www.adult-learning-derby.org.uk

Wellbeing

Could you do with boosting your wellbeing and uplifting your mood?

Then one of our wellbeing courses may just do the trick.

Start to learn different skills and techniques for better self-care and self-management.

Relaxation can improve your mood and wellbeing while mindfulness reduces stress.

Wellbeing - Chair Based Yoga

Retail Trust Leylands Estate, Eborn House, Leylands, Derby, DE22 1AY

Work through a series of chair based yoga exercises to improve your health and wellbeing in your daily life. Suitable for anyone who finds it difficult to stand for too long and carry out floor work exercises.

Time: 10.30am till 11.30am
Starts: Tuesday 11 September 2018 for 10 weeks
Cost: £50 (subject to fee remission)
Course number: **CGLR A20103**

Wellbeing - Mindful Crafts

Derby Multicultural Centre, Dairyhouse Road, Derby, DE23 8HN

These sessions are about being creative in a relaxing atmosphere, making new friends and being inspired to do more than you thought you could, so come along and have some 'you' time.

Time: 3.45pm till 5.45pm
Starts: Tuesday 11 September 2018 for 10 weeks
Cost: £20 (subject to fee remission)
Course number: **CTLD A20117**

**Contact our Learner Helpline for more information or to enrol
01332 717900 or email enquiries@derbyals.org**

Wellbeing

Wellbeing - Mindfulness and the Art of Drawing

You will engage in different art projects which are specifically designed for relaxation and focusing the mind. Express yourself and your ideas through art. This course runs for 5 weeks and costs £50. Subject to fee remission.

Course number	Day	Start date	Start time	End time	Venue
CGLR A20104	Tuesday	11 September 2018	1pm	3pm	Rycote Centre
CGLR A20339	Tuesday	16 October 2018	1pm	3pm	Rycote Centre

Personal Toolkit for Living with Stress and Anxiety

Landau Forte College, Fox Street, Derby, DE1 2LF

You will learn how stress and anxiety have a very important function in our lives but certain triggers can send us into a place that we find it hard to come out of. You will gain the knowledge of how stress and anxiety have evolved to be problematic for us. Explore some of your own triggers for stress and anxiety. Practise at least one relaxation technique

Time: 6pm till 9pm
Starts: Tuesday 11 September 2018 for 1 week
Cost: £24
Course number: **XXLN A20147**

Wellbeing - Singing in Harmony

Just like Gareth Malone and the choirs on the television, you'll be learning to sing in harmony. No musical knowledge is presumed, no previous experience is required. Songs from a variety of backgrounds and styles, learning in a supportive group situation to help those who are less confident. This course runs for 10 weeks and costs £100. Subject to fee remission.

Course number	Day	Start date	Start time	End time	Venue
CGLR I30156	Wednesday	12 September 2018	1pm	3pm	Rycote Centre
CGLR I30376	Wednesday	28 November 2018	1pm	3pm	Rycote Centre

Course numbers shown in **red** are available to buy online
www.adult-learning-derby.org.uk

Wellbeing

Wellbeing - Tai Chi for Health & Relaxation

Rycote Centre, Parker Street, Derby, DE1 3HF

Take part in a gentler exercise programme, learning how to do Qigong exercises and Tai Chi. All the exercises will consist of fluid, gentle movements that are relaxed and slow in tempo. The exercises are similar to walking in terms of physical exertion and can be done standing or sitting. With mindfulness at its core, the course will also include the concepts of chi and yin / yang as well as a variety of breathing and relaxation techniques from eastern and western traditions.

Time: 1pm till 3pm
Starts: Friday 14 September 2018 for 10 weeks
Cost: £100 (subject to fee remission)
Course number: **CGLR A50245**

Wellbeing - Yoga

Village Learning Centre, Browning Street, Derby, DE23 8DN

Yoga is a gentle but effective system that can be adapted to suit everyone. As well as physical postures, we also learn how to relax and destress. It is therefore about the whole person. Yoga becomes a way of life helping us cope with whatever comes along. We have mats and blankets, but you can bring your own if you prefer. Please wear loose clothing.

Time: 7pm till 8.30pm
Starts: Thursday 13 September 2018 for 10 weeks
Cost: £75 (subject to fee remission)
Course number: **CGLV A40201**

**Contact our Learner Helpline for more information or to enrol
01332 717900 or email enquiries@derbyals.org**

Bookkeeping

We have courses available at level 1 for people new to bookkeeping and at level 2 for people who already have some skills in this area and who would like to develop their skills while gaining a recognised qualification.

Please contact the Learner Helpline on 01332 717900 or enquiries@derbyals.org for more information about these courses

Safeguarding and Prevent

The Adult Learning Service recognises that the welfare and safety of every learner and every visitor to any of its centres is paramount and takes seriously its responsibility to safeguard and promote the welfare and safety of learners, visitors and staff.

Our **safeguarding policy and procedures** ensure that we take all reasonable steps to ensure that:

- the risks of harm, abuse, harassment, bullying, discrimination, radicalisation and / or extremism or any threat to learners and visitors are minimised
- staff, learners and visitors know how to take action to address any concerns about the safety or welfare of themselves or others, particularly vulnerable groups including children and adults with care and support needs.

Within our safeguarding policies and procedures, we have two main responsibilities:

- **Protecting** those who cannot protect themselves from abuse. Abuse can be physical, sexual, discriminatory, psychological, emotional or financial. If you see abuse taking place in one of our centres, or suspect it may be happening or if it is happening to you report it
- **Preventing** vulnerable people from being drawn into terrorism or extremism. If you are worried about someone showing signs of being radicalised or if you see or hear something that could be terrorist related report it.

If you have any concerns about abuse or possible radicalisation, **tell someone**. Talk to your tutor, talk to a member of staff or contact the Designated Safeguarding Lead Melanie Arrowsmith-Kemp on 01332 717938 or 07767 003382.

Visit our website for more information www.adult-learning-derby.org.uk

English for Speakers of Other Languages (ESOL)

If English is not your first language, we have many friendly groups for you in different centres across Derby in the morning, afternoon and evening.

ESOL course fees start at £3.80 per hour and are FREE for many, especially if you are unemployed and in receipt of certain benefits. You will be required to show evidence of your benefits.

You will attend an assessment session to determine your level. Improving your English can increase your job prospects.



Apprenticeships

Is there anyone in your family who may be interested in an apprenticeship?

Apprenticeships have no age limit.

They are ideal for school leavers or those who fancy a career change!

Apprenticeships provide a great opportunity to earn and learn at the same time. You will also gain a recognised qualification!

Visit the National Apprenticeship website www.apprenticeships.org.uk to find out all about apprenticeships, hear success stories and career pathways. The website advertises all of the different types of apprenticeships available and vacancies you can apply for with Derby employers, where we, Derby Adult Learning Service, deliver the training.

We offer a range of apprenticeships, these include:

- Health and Social Care
- Supporting Teaching and Learning in Schools
- Customer Services
- Business Administration.

Call us for more information on **01332 717900** or visit www.adult-learning-derby.org.uk and click on the **apprenticeship/traineeship** link for more apprenticeship information and motivating video footage from previous apprentices.



Contact our Learner Helpline for more information or to enrol
01332 717900 or email enquiries@derbyals.org

Fee Discounts and Concessions

Courses starting with L

Fee A = full fee

Fee B = all courses starting with LR and LD are **FREE**, if you are in receipt of:

- Jobseeker's Allowance (including Jobseeker's Allowance National Insurance credit)
- Universal Credit (and are in a work group, work related requirement, work preparation or work-focused interview, organised by JCP and you earn less than £330 per month)
- Employment Support Allowance (Work Related Activity Group only)

Evidence of the above must be provided prior to, or at enrolment.

Fee C = not applicable to L prefix courses

Free tuition for those on a low wage

If you work full time and earn less than £15,736.50 annual gross salary then any 'L' prefix course will be free. Three months of wage slips or current employment contract stating gross monthly or annual wage to be submitted as evidence.

Most of the courses starting with LR and LD are also FREE, if all of the following applies to you.

You are unemployed, actively looking for work and completing the course will help you to get work or you work less than 16 hours per week and earn less than £338 per month and completing the course will help your career prospects and you are in receipt of:

- Income Support or Council Tax Benefit or Housing Benefit
- Universal Credit
- Pension Guarantee Credit.

Evidence of the above must be provided prior to, or at enrolment.

Are you aged 19-23 (as at 31 August 2018)? If yes, then the course will be free if one of the following applies to you:

- You are joining an Entry Level or Level 1 course and do not already have a Full Level 2 qualification. Please note: the qualification must be provision from Local Flexibility (courses starting with LD or LR only)
- You are studying for your first Full Level 2 Qualification. Please note: the qualification must be within the Legal Entitlements (courses starting with LR only)
- You are studying for your first Full Level 3 Qualification. Please note: the qualification must be within the Legal Entitlements (courses starting with LX only).

Courses starting with LX attract a learning loan – more information is available at <https://www.gov.uk/advanced-learner-loan>

Maths and English

Accredited English and maths courses are free for everyone who does not already have English or maths GCSE at grade A* to C or 4 to 9.

Are you joining an Entry or Level 1 British Sign Language (BSL) or Makaton course?

You will receive FREE tuition fees if you do not qualify for any of the above concessions and you are deaf, hearing impaired, you are the spouse or civil partner of a deaf/hearing impaired person or you are the parent or carer of a deaf/hearing impaired person/child or you are a parent or carer of a child who uses BSL or Makaton or who is unable to communicate verbally. Please note that workbook and examination fees apply.

Please note: courses listed in this brochure are only available to those aged 19 and over on 31 August 2018.

Visit our website for more information www.adult-learning-derby.org.uk

Fee Discounts and Concessions

Courses starting with C (no qualification)

Fee A = full fee

Fee B = all courses starting with CG, CS and CT are **half price** (evidence must be provided), if one of the following applies to you:

- in receipt of Jobseeker's Allowance (including JSA National Insurance credit)
- in receipt of Employment Support Allowance (Work Related Activity Group only)
- in receipt of income based benefits eg Council Tax Benefit, Housing Benefit and Income Support
- in receipt of Working Tax Credit with a household income of less than £16,190
- in receipt of Pension Guarantee Credit
- in receipt of Universal Credit

Fee C = you will receive a 10% discount from the price listed in this brochure if you are a Derbyshire Gold Card holder. Your card must be shown at the time of enrolment.

All courses starting with **CZ** are **FREE** 'try me' taster sessions for new learners.

Are you joining an Entry or Level 1 British Sign Language (BSL), Makaton or Lipreading course?

You will receive FREE tuition fees if you do not qualify for any of the above concessions and you are deaf, hearing impaired, you are the spouse or civil partner of a deaf/hearing impaired person or you are the parent or carer of a deaf/hearing impaired person/child or you are a parent or carer of a child who uses BSL or Makaton or who is unable to communicate verbally. Please note that workbook and certificate fees apply.

There is no fee remission on courses starting with **XX**.

Please note: courses listed in this brochure are only available to those aged 19 and over on 31 August 2018.

Refund Policy

Refunds will only be given in certain circumstances and in most cases, will be subject to an administration fee of £10. All course and exam fees must be paid at enrolment.

Refunds will only be given in the following circumstances:	
Course closed by DALs before start or within first two weeks	Full refund No admin fee
Learner withdraws up to two weeks before the start of the class	100% refund £10 admin fee
Learner withdraws within two weeks before the course starts	80% refund £10 admin fee
Course closed by DALs due to low numbers after first two weeks	Pro-rata refund or free transfer No admin fee
Learner withdraws for any other reason at any point after the course starts	No refund
Learner withdraws in the first three weeks for exceptional circumstances * (paid at management discretion)	50% refund £10 admin fee

**Contact our Learner Helpline for more information or to enrol
01332 717900 or email enquiries@derbyals.org**

Careers Information, Advice and Guidance

FREE advice!

Do you need help:

- producing a CV
- completing job applications
- preparing for an interview
- finding the right job for you
- finding a local course?

For more information, contact Derby Adult Learning Service careers advisers on 01332 643912 or email ask.foradvice@derby.gov.uk



careers
@derby

Join our DiGi Skills Courses!

Tuesdays and Wednesdays at the Village Learning Centre from 1pm till 4.15pm.

Learn basic computer skills to help you apply for jobs.

These are ongoing courses that you can join at any time throughout the year.

Courses for Job Seekers

Visit our Work Clubs!

Mondays at Allen Park Centre from 10am to 3.30pm

Thursdays at Derby Multicultural Centre from 3.15pm to 5pm

These are ongoing throughout the year.

Access Your Potential

This workshop style course helps you to work towards your own personal skills and goals. The course will be personalised to your individual needs and will be the start of your learning journey.

The course will create a topic based learning programme that will include elements of English, maths, ICT, confidence building, employability and study skills. The course will be delivered as an integrated programme and include traditional teaching methods blended with non-traditional and motivational learning eg visits, projects, online tasks etc.

These are ongoing throughout the year.

Join our Developing Skills for the Workplace course!

Thursdays at Derby Multicultural Centre from 9.30am to 12.30pm.

These are ongoing courses that you can join at any time throughout the year.

Visit our website for more information www.adult-learning-derby.org.uk

Do you live in Allenton?

Are you interested in improving your skills or finding employment?

The BURSARY SCHEME provides help to people living in the Allenton Big Local area who are facing barriers to employment, further education or training. Eligible residents can apply for funding to enable them to access education and training opportunities to improve their career prospects.

Courses in this brochure could be free if you live in the Allenton Big Local area.

To find out how to apply and read the full terms and conditions, visit www.biglocalallenton.co.uk/bursary



Struggling for gift ideas?

Buy a course as a gift!

Why not treat a friend or family member?



Ask our staff for more information.

Tel: 01332 717900

enquiries@derbyals.org

www.adult-learning-derby.org.uk

Course gift certificates are available!

Contact our Learner Helpline for more information or to enrol
01332 717900 or email **enquiries@derbyals.org**

Derby Adult Learning Service

Learning Opportunities for Adults

We can give you this information in other ways, styles and languages that will help you access it. Please contact us on: 01332 717940

Polish

Aby ułatwić Państwu dostęp do tych informacji, możemy je Państwu przekazać w innym formacie, stylu lub języku.

Prosimy o kontakt: 01332 717940

Punjabi

ਇਹ ਜਾਣਕਾਰੀ ਅਸੀਂ ਤੁਹਾਨੂੰ ਕਿਸੇ ਵੀ ਹੋਰ ਤਰੀਕੇ ਨਾਲ, ਕਿਸੇ ਵੀ ਹੋਰ ਰੂਪ ਜਾਂ ਬੋਲੀ ਵਿੱਚ ਦੇ ਸਕਦੇ ਹਾਂ, ਜਿਹੜੀ ਇਸ ਤੱਕ ਪਹੁੰਚ ਕਰਨ ਵਿੱਚ ਤੁਹਾਡੀ ਸਹਾਇਤਾ ਕਰ ਸਕਦੀ ਹੋਵੇ। ਕਿਰਪਾ ਕਰਕੇ ਸਾਡੇ ਨਾਲ ਟੈਲੀਫੋਨ 01332 717940 ਤੇ ਸੰਪਰਕ ਕਰੋ।

Urdu

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www.adult-learning-derby.org.uk

Learner Helpline 01332 717900

enquiries@derbyals.org

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Derby City Council Adult Learning Service

Allen Park Centre, Allen Street, Allenton, Derby, DE24 9DE

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